THE FOLLOWING IS A SAMPLE LETTER TO BE SENT TO ANY APPLICANT WHO IS A CONVICTED FELON THAT WISHES TO APPLY FOR MEMBERSHIP

Remove this disclaimer box before sending the letter

****A copy of this letter and proof of the felony conviction/sex offender status shall be forwarded to the Chief Compliance Office.** **REVISED 2026**

Date

Name
Address
City, State, Zip

Dear _____:

We are informed that you have a felony conviction on your record. Convicted felons and registered sex offenders may not be members of the fraternity unless they have received a dispensation from the Chief Compliance Office.

In accordance with Section 35.11 of the General Laws of The Moose, you may request a special dispensation to apply from the Chief Compliance Office in order to proceed with your application.

Enclosed you will find a check for a refund of your dues until your dispensation has been processed. **(If you applied online, please contact the lodge as the lodge must request a refund to your card used online from Moose International) If you are granted dispensation you may re-submit your application and dues fee and are still subject to the application review process.

(If you have questions regarding the process you may email micompliance@mooseintl.org)

Your request should be sent to: Chief Compliance Office
Moose International
155 S. International Drive
Mooseheart, IL 60539-1178

***OR faxed to 630-966-2208**
OR emailed to micompliance@mooseintl.org

Fraternally yours,

Administrator, Lodge No._____

cc: Chief Compliance Office