International Moose Bowling Tournament

Host Lodge Requirements

- 1. The Host Lodge must be in good standing with Moose International and its respective State/Provincial Moose Association.
- 2. The Lodge Board of Officers should meet with the Chapter Board of Officers to ensure cooperation and to develop a plan for volunteer roles and participation during the event.
- 3. The Host Lodge must have participation in the International Moose Bowling Tournament during the year prior to hosting. Lack of adherence to this requirement could result in the tournament being moved to another location.
- 4. The Host Lodge must have access to one or two bowling establishments with a combined total of 24-40 available lanes per weekend. Lanes must be reserved on both Saturdays and Sundays for a designated 2-week period. Letters from the bowling establishments stating the availability of the lanes and price per line must be submitted to the Moose International Activities Department.
- 5. There should be adequate housing of 40-80 rooms per weekend near the Lodge and bowling establishments. A list of hotels with contact information should be sent to the Moose International Activities Department. Where available, we would like to use hotels that are part of the Moose Member Benefits program.
- 6. The Host Lodge should provide information on transportation in the area, including bus terminals, train stations, airports and taxi services. The Host Lodge should also provide shuttle service during the tournament between the Lodge and the hotels being utilized by tournament participants.
- 7. Members of the International Activities Committee will be on hand during the opening weekend to assist in establishing and enforcing policies and procedures. Other committees that may be beneficial during the duration of the tournament are Publicity, Souvenirs, Food and Beverage Service and Lodge Activities.

- 8. The Moose International Activities Department will handle collection of registration forms and fees, as well as scheduling of bowlers. A final schedule will be furnished to the Tournament Chairman one week prior to the start of the tournament.
- 9. The Host Lodge is encouraged to contact local government officials, the local Chamber of Commerce, media outlets and tourist bureaus to solicit support and to seek additional publicity.
- 10. A written proposal to host the International Moose Bowling Tournament should be submitted to the Moose International Activities Department. The proposal should be furnished on Lodge letterhead and include the signatures of the President and Administrator, and the date on which the Lodge membership approved submission of the proposal.
- 11. Upon written notification of being awarded the tournament, the Host Lodge will send a \$1,000.00 contribution to the Moose International Activities Department. The contribution is due by the date that was provided to the lodge with the written notification. Failure to remit this contribution in a timely manner could result in the tournament being moved to another location.

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