



## “Protect the Lodge, Protect the Mission”

### **NOTICE OF TERMINATION OF ANNUAL CHARTER AGREEMENT**

Chartered Organization, \_\_\_\_\_ [insert Lodge name] (the “Lodge”), that serves as the Chartered Organization, for [Pak No. \_\_\_\_/Troop No. \_\_\_\_/Crew No. \_\_\_\_/ Ship No. \_\_\_\_ (insert what applies)] serves its notice that certain Annual Unit Charter Agreement between Lodge and \_\_\_\_\_ [insert name of Council] Council, BSA, dated \_\_\_\_\_ [insert date of Annual Unit Charter Agreement] (“Agreement”) is terminated effective immediately. This termination means that the Lodge will no longer serve as a chartered organization and all obligations under the Agreement terminates immediately.

To the extent, [Pak No. \_\_\_\_/Troop No. \_\_\_\_/Crew No. \_\_\_\_/ Ship No. \_\_\_\_ (insert what applies)] or \_\_\_\_\_ [insert name of Council] Council utilizes the Lodge’s Employer Identification Number (“EIN”) for any purposes whatsoever, it must stop utilizing the Lodge’s EIN immediately. For example, [Pak No. \_\_\_\_/Troop No. \_\_\_\_/Crew No. \_\_\_\_/ Ship No. \_\_\_\_ (insert what applies)] or \_\_\_\_\_ [insert name of Council] should immediately remove the name of the Lodge and the Lodge’s EIN from all accounts at financial institutions (including checking, savings, and investment accounts) and any licenses or permits issued by a governmental authority whether federal, state, or local. Further, [Pak No. \_\_\_\_/Troop No. \_\_\_\_/Crew No. \_\_\_\_/ Ship No. \_\_\_\_ (insert what applies)] or \_\_\_\_\_ [insert name of Council] shall provide written documentation to the Lodge with two (2) weeks after the date on the this Notice’s signature block of all steps taken and documentation submitted to third parties to remove the Lodge’s name and EIN. Additionally, once [Pak No. \_\_\_\_/Troop No. \_\_\_\_/Crew No. \_\_\_\_/ Ship No. \_\_\_\_ (insert what applies)] or \_\_\_\_\_ [insert name of Council] receives confirmation that the Lodge’s name and EIN has been removed, it must forward that documentation to the Lodge.

\_\_\_\_\_  
Lodge Representative

\_\_\_\_\_  
Title of Lodge Representative

\_\_\_\_\_  
Dated