

WOTM Official Communication for April 26, 2023

End of Year Info.

Membership Totals – Where do you find them on LCLweb?

Member Services has had an increase in calls regarding where to find out if their fraternal unit is a Plus 1. This is information that is gathered easily for each fraternal unit on LCLweb. To see what your Plus 1 figure is: click on Fraternity, then select Membership Totals. Change the fiscal year from 2022 to 2021. Reference the 4/30/22 figure as your count for last year. Add 1 for your PLUS One goal. To get your Active figure this can be found in the same area, directly above the grid. It shows the Current Active Member count for your chapter. Compare this total to the PLUS One goal to see if you have a gain in membership. Good Luck!!

Net Assets

A gain in net assets is required for the chapter to earn the Award of Achievement. This term is often confused with needing \$1 more in the General Fund at the end of the year. The net assets can be confirmed by reviewing the Total Equity line on the Balance Sheet from QuickBooks on April 30, 2022 to the Total Equity on April 30, 2023. Should the 2023 amount be less than the 2022 amount, our office will add back Moose Charities donations, Conference/Convention expenses, community service donations, scholarship payments, donations to the Lodge and other charitable donations to determine if the chapter meets the net assets requirement.

Applications

Chapter Advocates were sent a list of Chapter applications which have been entered but not enrolled and may be reaching out to help ensure a gain in membership for your chapter. Please consider conducting a meeting before April 30th to vote upon and enroll candidates. Refer to the Official Communication dated April 20th for more information. Treasurers, please review applications in LCLWeb and enroll any approved applicants. Remember to enter both a ballot date and an enroll date. Please be mindful the app date, ballot date, and enroll date should be in the same chapter year [2022-2023] to count toward membership totals and personal honors.

April Checklist

Please refer to the Official Communication dated 4-20-23 for important information and deadlines.

Reno Reminders

College of Regents Ceremony

In order to enter the session in Reno, you shall be a collegian or a College of Regents matriculant. College matriculants must have been conferred with the Academy of Friendship degree to be eligible. You must have your cap and gown and be in proper attire; skirt/blouse or dress shorter than the gown, all black shoes. Matriculants will be directed through a dedicated entry door to ensure they are scanned and their member record is properly updated. Matriculants shall carry their regalia, green tassel and call card into the ceremony. Hosiery/panty hose are NOT required. Matriculants do not need a capping officer; our ritual staff will confer the class. Please refer to the matriculant letter for additional information. Be informed, be prepared.

Note: if you have dispensation from the WOTM Office regarding appropriate shoes you shall present an authorized pocket card signed by the Grand Chancellor.

Star Meal & Conferral

The Star function in Reno will include both a meal and the conferral. You shall be a Star Recorder, Star or Star matriculant to enter the session. Star Matriculants will receive a complimentary meal ticket. All others must purchase a ticket to be admitted to the function.

Call Cards:

Star and College of Regents Call Cards will be produced as part of the pre-registration packets for Reno. Registration closes on May 23rd. Call cards and ribbons will then be processed and mailed to the address listed on your member record. (Canadian packets can be picked up in Reno.)

Misc. Info.

Membership

To clarify, you must be a Moose (Lodge) member in active status (dues paid current) in order for Chapter or Moose Legion dues to be active. For chapter members, if your Lodge dues are not paid, your Chapter membership is not active, regardless of the chapter expiration date on your card. Once your Lodge dues are paid, your Chapter membership is reactivated (provided the Chapter expiration date is still current). Honors are 'dormant' if the Lodge dues are not paid. Honors are re-activated provided Lodge and Chapter dues are paid current.

Dispensation

We have encountered reports of chapters voting to over-ride the General Laws or Private Policy. This is not permissible. Only an approved dispensation from the Women of the Moose office or Compliance Office will protect the chapter.

Attaching Files

When sending attachments to our office please convert to a PDF format if possible. JPG and TIF files, especially those sent from a cell phone, are often received too small to read. Upon attempted enlargement the information is not legible and cannot be recorded by our office. Scanning and attaching the file from a multi-function printer usually is successful.