

Official Communication for April 26, 2023

Overtime Contact Dashes Chastain's Bid for a Repeat Victory

No magic this year at Talladega for the No. 1 Moose Fraternity Chevrolet Camaro. Moose driver Ross Chastain entered the first overtime period in fourth place, but contact on Lap 190 brought out another caution and Ross was forced to pit for fresh tires and fuel after sustaining minor damage before the second overtime. That stop essentially ruined his chance for victory as he was forced to recover from the back of the pack. Despite the late race troubles, Ross still remains in second place in the driver's standings and fourth in the playoff standings.

"Track position and fuel strategy were key today. We had a pretty good Moose Chevrolet today and crew chief Phil Surgen and the engineers were crunching numbers on fuel and keeping me updated. We had really good track position towards the end but ended up pitting when we got damage in one of the late race cautions. Good news is my team is focused and we'll be ready for next week," Chastain said after the race.

Ross's next race will be the Wurth 400 at Dover Motor Speedway this Sunday at 2:00pm ET on Fox Sports 1 (FS1).

End of Year Checklist ✓

- **Blanket Dispensation to All Lodges/Chapters From Chief Compliance Officer's/Grand Chancellor's Office**
 - The Chief Compliance Officer's/Grand Chancellor's Office has issued a blanket dispensation to all lodges and chapters wishing to conduct additional membership meetings in April for the sole purpose of voting on new candidate applications for Moose membership. **** Moose Legion new applicants must attend a conferral****
 - If a lodge/chapter chooses to implement additional meetings, they must take place on or before Sunday, April 30th, 2023 and a quorum, as defined in the General Laws, must be present. No other business may be conducted during this meeting.
- **Members With April 30, 2023, Expiration Dates Are Counted As Active Members For Year-End Totals**
 - As Lodges, Chapters and Moose Legions are contacting unpaid members to reactivate their memberships prior to the April 30th Moose – Make it Happen campaign year end, keep in mind all members who expire on April 30, 2023 will be counted as Active Members. Efforts to reactivate expired members should **focus on those members with a March 31, 2023, or earlier (2/28/23, 1/31/23, 12/31/22...) expiration date.**
- **On-Line Payments Included In 2022-2023 Year-End Totals**
 - Members can pay **online** with a credit card, MasterCard, Visa, Discover or American Express at <https://secure.mooseintl.org/QuickPay>. Payments made

prior to **8:00 PM Central Time on April 30, 2023**, *will be included* in the 2022-2023 year-end totals.

- MOOSE INTERNATIONAL WILL NOT CLOSE END OF YEAR UNTIL ALL PAYMENTS HAVE BEEN POSTED
- **Special Saturday and Sunday Application And Enrollment Processing**
 - Two additional application transmission processes (sweeper) will be done. We will run an extra process at 12:00 PM **NOON** Central Time Saturday April 29th and again at 12:00 NOON Central Time on April 30th. This will allow you multiple opportunities to get your new applicants enrolled.
 - Any new or former member applications received by a Lodge, Chapter or Moose Legion must be transmitted, error free, to Moose International **before NOON Central Time on Sunday, April 30, 2023** if the Lodge, Chapter or Moose Legion intends to report them as enrolled prior to 8:00 PM Central Time on April 30, 2023.

Applications will need to be entered before Noon Central Time on Sunday **and enrolled** after 1:00 PM to be included in April 30th active member count.

- **On-Line Applications**
 - On-line Applications must be entered by April 29th, allowing lodges time to move the application to accepted status and then enroll, prior to 1:00 PM Central Time.
- **Member Services Availability**
 - Member Services will work their normal hours on Friday, April **28th**. As a reminder they have expanded their hours, beginning at 7:00 AM Central Time and closing at 4:30 PM Central Time.
 - Outside of these hours? Our Field Staff can be contacted for additional assistance.

Good luck on attaining Plus 1

Procedure for Alternates at International Convention

The annual Moose International Convention is an opportunity to gain knowledge, inspiration, know-how, and new ideas. For these reasons, every Lodge is required to send its President and Administrator, who are the Lodge's official representatives. However, any active Lodge member selected by the Lodge may serve as an alternate representative in the event the President or Administrator is unable to attend.

The procedure to have an alternate is as follows: when an alternate has been voted on in a general membership meeting, they shall bring with them a statement on lodge letterhead to present at the **Information booth (located next to registration)** at convention. The letter shall state that Jamie Jones, MID # _____ was selected at a general membership meeting on (Date) 00/00/0000 to be the alternate for the Administrator or President at the Moose International Convention.

This letter is to be signed by both the President and Administrator, with the lodge seal applied (if available).

This letter can also be sent ahead of time if the vote has already been made at a Lodge General Membership meeting in order to be more expedient. It should be mailed to Executive Assistant to the Chief Executive Officer, Cherie Staples. **If a copy of the letter was faxed or emailed you should also bring the original with you to give her at the Information Booth, or mail the original as soon as possible. Please contact Cherie Staples at 630-966-2209 with any questions regarding this process.

Job Postings:

POSITION: Traveling Lodge Administrator

GENERAL SUMMARY: Reports to the Asst. Direct of Lodge Development

The purpose of this position is to provide temporary onsite assistance in the event of an unfortunate or unexpected vacancy in the office of the lodge Administrator. The length of time committed to providing this assistance will be determined by an analysis of the needs of the fraternal unit (customarily performed at the direction of the Assistant Director of Membership-Lodge Development with assistance from the Territory and Regional Managers and Financial Review Specialists as appropriate) and this assignment should not routinely exceed 10-20 days at each site. The Traveling Administrator will work closely with the lodge Treasurer and other Board members to ensure a smooth transition while they search for a replacement. This individual is empowered with the authority of a Regional Manager for the purpose of assisting the Compliance Office with enforcing the General Laws. The Traveling Administrator will not become a part of the lodge corporation and will only perform as an instructor and consultant with the everyday tasks of a lodge Administrator. **EXPERIENCE IN LODGE OPERATIONS/ADMINISTRATION IS REQUIRED.**

POSITION: Lodge Enhancement Manager

GENERAL SUMMARY: Reports to the Asst. Direct of Lodge Development

The purpose of this position is to support lodges in the capacity of a "consultant" while providing temporary onsite assistance to Social Quarters Managers and lodge officers by proposing enhancements to current operations and offering suggestion to change as may be necessary. The length of time committed to providing this assistance will be determined by an analysis of the needs of the fraternal unit (customarily performed at the direction of the Assistant Director of Membership-Lodge Development with assistance from the Territory and Regional Managers and Financial Review Specialists as appropriate) and this assignment should not routinely exceed 10-20 days at each site but may be extended as needed at the direction of the ADM/LD. **EXPERIENCE IN LODGE OPERATIONS/ADMINISTRATION A PLUS.**

MINIMUM REQUIREMENTS FOR BOTH POSITIONS

- A Bachelor's degree in Business Management, Marketing or any closely related field is preferred
- Any combination of education, training or experience that provides the required knowledge, skills and abilities
- Experience with nonprofit organizations.
- Moose membership is required due to the nature and level of supervisory duties and responsibilities.

COMPENSATION Competitive salary with benefit package and traveling expenses

SUBMIT INTEREST TO: Larry Meade, lmeade@mooseintl.org

Full job descriptions can be obtained through:

Barbara Irving, Director of MI HR birving@mooseintl.org

POSITIONS: Financial Review Specialist (FRS) – West Coast

The Membership Department has positions available for a Financial Review Specialist (FRS) in the West Coast region. Assignments will vary but can include any location in U.S. and Canada. Applicant should have (or be able to obtain) a valid U.S. Passport for purposes of traveling to/from Canada.

Deadline to submit: Until withdrawn

Interested parties should submit their Professional and Moose resumes', and submit a letter of interest, making certain to answer the following questions:

- Why are you interested in the Financial Review Specialist position?
- What do you believe you will be able to contribute to The Moose if hired?

Submissions should be addressed to Larry Meade, Assistant Director – Lodge Development, Membership Department at Moose International; email to: lmeade@mooseintl.org

Ideal applicants: Have a college degree in business or accounting, or related professional experience including management. Must be able to work without direct supervision and be goal orientated; able to provide own transportation (miles driven are subject to reimbursement), and be able to stay-away from home on overnight trips. Good communication skills, including the use of email, telephone, and written word – which will include preparing reports with sentence and paragraph structure. Use of Word, Excel, Power Point, and working knowledge of QuickBooks are desirable.