

# **International Moose**

## **Soft – Tip Darts Tournament**

### **Host Lodge Requirements**

1. The host lodge must be in good standing with Moose International and its respective State / Provincial Moose Association.
2. The Lodge Board of Officers Should meet with the Chapter Board of Officers to ensure cooperation and to develop a plan for volunteer roles and participation during the event.
3. The host lodge must have participation in the International Moose Soft-Tip Darts Tournament during the year prior to hosting. Lack of adherence to this requirement could result in the tournament being moved to another location.
4. The host Lodge must have a room with dimensions of approximately 60' x 120' (or a room to set up 30 dartboards) for the actual competition area. A separate area should be made available for dining and social activities. A minimum of 30 dartboards are to be provided by Host Lodge.
5. There should be adequate housing for 150 rooms near the Lodge. A list of hotels with contact information should be sent to Moose International Activities Department. Where available we would like to use hotels that are part of Moose Members Benefits program.
6. The Host Lodge should provide information on transportation in the area including bus terminals, trains stations, airports, taxi services and /or if the town has Uber or Lyft. The host lodge should also provide shuttle service during the tournament between the Lodge and the hotels being utilized by tournament participants.
7. An experienced Tournament Chairman is preferred, but not required. Members of the International Activities Committee will be on hand during the tournament to assist in establishing and enforcing policies and procedures. Other committees that may be beneficial during the duration of the tournament are Publicity, Souvenirs, Food and Beverage Service and Lodge Activities.

8. The Moose International Activities Department will handle collection of registration forms and fees, as well as compiling a roster of participants in each event. A final roster will be furnished to the Tournament Chairman prior to the start of the tournament.
9. The host lodge is encouraged to contact local government officials, the local Chamber of Commerce, media outlets and tourist bureaus to solicit support and to seek additional publicity.
10. A written proposal to host the International Moose Soft-Tip Darts Tournament should be submitted to the Moose International Activities Department. The proposal should be furnished on Lodge letterhead and include the signatures of the Lodge President, and Administrator. Should send a copy of Lodge General Meeting minutes showing where the membership voted to approved submission of the proposal.
11. Upon written notification of being awarded the tournament, the selected Host Lodge will send a \$1,000.00 hosting fee to Moose International Activities Department. The Hosting fee is due January 1<sup>st</sup> of the year during which the Lodge will host the tournament (ex. Hosting fee id due January 1, 2023 if hosting the 2024 tournament) Failure to remit the hosting fee in a timely manner could result in the tournament being moved to another location.

**Issued 10/2022**

Moose International Activities Department  
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