

Requirements For Lodge Credit Card Dispensation

1. A properly completed Universal Dispensation along with minutes where it was approved by the membership at a general membership meeting must be submitted.
2. A copy of the credit card application/agreement containing the terms, conditions, restrictions, etc. must be submitted with the dispensation.
3. The lodge must have a positive financial history
4. At all times the social quarters must be profitably operated.
5. Lodge must be current in the payment of all debts and accounts receivables due Moose International. In addition, the lodge must be current in all financial obligations arising out of all other programs required by Moose International (i.e., required insurance programs).
6. Credit limit cannot exceed \$5,000. The lodge may not exceed the maximum approved amount at any time.
7. The balance due as shown on each monthly statement must be paid in full each month on or before the due date by check with two (2) signatures as required by the General Laws.
8. The credit card shall only be used to pay recurring expense items, convention expenses and other legally permitted expenses as authorized by the General Laws and approved by the membership.
9. The credit card may only be in the possession of the Administrator or President. When not being used, the card shall remain in a locked safe or other secure area in the lodge office.
10. Approval is conditional and may be revoked at any time in the discretion of the Chief Compliance Officer.