

ACADEMY OF FRIENDSHIP

COMMITTEE MEETING NIGHT

INSTRUCTIONS:

The Higher Degrees - Academy of Friendship Committee Meeting Night may be held any time during the month of June, upon Chapter approval. The Higher Degrees Chairman is in charge of the program. Other Chapters may be invited to attend.

The Academy of Friendship members of the Higher Degrees Committee should prepare programs for the attendees which includes the words to the Academy of Friendship song.

All Academy of Friendship members shall sit in a reserved section in the front of the room. Collegians may wear regalia and will be seated in the back of the reserved section. The members who will receive their rings and their Aides shall sit alternately in the front rows of the reserved section.

The Junior Past Regent of the preceding year serves as the Presentation Officer for the Ring Ceremony and shall sit in the reserved section. All members participating in the Ring Ceremony shall follow the dress code as stated in the General Laws, Section 59, f.

The Chapter Officers, the Higher Degrees Chairman and guest Current State/Provincial or International Officer(s), if present, are seated behind the podium. The Senior Regent shall call the meeting to order. The Senior Regent shall introduce the Chairman who shall introduce Committee members present and introduce any guest Friendship members in attendance.

After the Endowment Fund, the Chairman shall give the Committee résumé and present a check to the Senior Regent for the Women of the Moose Scholarship and Maintenance Fund and a check for the special project listed in the Chairman's pamphlet.

Prior to the meeting, the Chairman shall obtain information regarding how each new member qualified for the degree, during what year and the total number of new members she has sponsored. (For example - Mary Smith qualified for the Academy of Friendship degree while serving the Chapter as the Mooseheart/Moosehaven Chairman during the 2018-2019 Chapter year. To date, she has sponsored a total of 6 new members.)

Diagrams are not necessarily used in succession or in numeric order.

RING CEREMONY

INSTRUCTIONS:

A new Friendship member shall receive the Friendship Ring only in her own Chapter. If a member is unable to be present at the Higher Degrees - Academy of Friendship Committee Meeting Night, the ring may be presented to her at the next Committee Meeting Night she attends.

A Friend who moves to another area may secure a dispensation from Women of the Moose Headquarters to have the ring presented to her in a Chapter other than where she holds membership.

Each Receiver selects a member of the Academy of Friendship, College of Regents or Star (Recorder) degree to serve as her Aide. Each Aide pins only one Receiver. The Receiver(s) and Aide(s) are seated in a reserved section in the front of the room.

Those members serving as current Chapter Officers shall not serve as Aides.

The Junior Past Regent of the preceding year serves as the Presentation Officer and if she is to receive a ring, an Aide will pin her last. The Senior Regent shall present rings to the first Friendship members in a new Chapter.

Attach the rings to blue or gold corsages, or to the blue velvet heart available from Moose Catalog Sales, so they may be pinned on the Receiver with ease. Corsages should be placed in a decorated basket which will be placed beside the Presentation Officer's chair prior to the opening of the meeting.

Appropriate music should be played during the Ring Ceremony.

Rehearsals are necessary for an impressive ceremony and should be scheduled on the Chapter calendar. Carefully study the Ring Ceremony and diagrams (3.b, .c, .d, .e and .f) before proceeding.

AGENDA FOR ACADEMY OF FRIENDSHIP

COMMITTEE MEETING NIGHT

**WELCOME RECEPTION PRIOR TO OPENING OF THE MEETING
OPENING**

ROLL CALL OF OFFICERS (Silent by Sec)

INTRODUCTION OF CHAIRMAN

**INTRODUCTION OF HONORED ACADEMY OF FRIENDSHIP
MEMBERS**

New Friends

HISTORY OF ACADEMY OF FRIENDSHIP

INTRODUCTION OF DIGNITARY (If applicable)

INVOCATION

PLEDGE TO THE FLAG

NATIONAL ANTHEM (optional)

INTRODUCTION OF NEW MEMBERS (If new members are in attendance)

DRAPING OF CHARTER (When necessary.)

RING CEREMONY

NINE O'CLOCK CEREMONY

ENDOWMENT FUND

CHAIRMAN'S REPORT

Chairman presents résumé and checks for committee project

SPEAKER (upon invitation)

READ SLATE OF NOMINEES (If necessary.)

UNCONTESTED ELECTION (If necessary.)

VOTING ON APPLICATIONS (As necessary.)

PLEDGE TO CHILDHOOD

ADJOURNMENT

ACADEMY OF FRIENDSHIP

COMMITTEE MEETING NIGHT

See Chapter room set-up using Diagram 3 ONLY. Adjust the number of chairs to accommodate the members present. Rows of chairs should have sufficient room between them to allow Guide to walk between, when necessary.

Everyone is seated when meeting is opened. The Higher Degrees Chairman is seated at Senior Regent's left for the meeting. A chair for the Presentation Officer will be placed in the reserved section.

SENIOR REGENT:

(Rap 1)

IN THE NAME OF THE WOMEN OF THE MOOSE, I DECLARE _____ (Chapter Name) _____ CHAPTER DULY OPENED.

GUIDE LET THE CHAPTER DOOR(S) REMAIN OPEN (or BE CLOSED).

Doors may be closed if necessary due to noise.

Guide is seated.

TONIGHT (TODAY) WE HONOR THE ACADEMY OF FRIENDSHIP MEMBERS OF THE HIGHER DEGREES COMMITTEE. CHAIRMAN _____ (First Name) _____, PLEASE JOIN ME AT THE PODIUM.

Chairman proceeds to the podium to join the Senior Regent.
(Diagram 3.a)

I NOW HAND THE GAVEL TO YOU TO CONTINUE WITH THE MEETING.

Senior Regent proceeds to her chair and is seated.

CHAIRMAN:

TONIGHT (TODAY) WE HONOR OUR NEW ACADEMY OF FRIENDSHIP MEMBER(S). PLEASE RISE AS I ANNOUNCE YOUR NAME(S).

Chairman introduces Chapter members who received the Academy of Friendship degree at the recent Midyear Conference and their Aides. As their names are announced, the new Friends and Aides rise and remain standing, alternating in the front rows, in the reserved section.

CHAIRMAN:

THANK YOU, YOU MAY BE SEATED.

AT THIS TIME, PLEASE WELCOME TO THE PODIUM JUNIOR PAST REGENT (Name) WHO WILL PROVIDE US WITH A BRIEF HISTORY OF OUR ORGANIZATION AND THE ACADEMY OF FRIENDSHIP DEGREE.

Chairman proceeds to her chair and is seated. Junior Past Regent proceeds to the podium.

JUNIOR PAST REGENT:

THE WOMEN OF THE MOOSE WAS ORIGINALLY ORGANIZED IN 1913 TO BRING WOMEN OF ALL AGES TOGETHER IN A CLOSE FRATERNAL RELATIONSHIP. WE ASSIST IN THE CHARITABLE ACTIVITIES OF THE MOOSE FRATERNITY THROUGH THE PRINCIPLES OF FAITH, HOPE AND CHARITY. AS MEMBERS, WE CARE FOR AND PROTECT OUR YOUNG AND OLD WITHIN A DEFENDING CIRCLE LIKE THAT OF THE MAJESTIC MOOSE IN THE WILDERNESS.

OUR MEMBERS DEDICATE MANY VOLUNTEER HOURS TO ASSIST THOSE IN NEED WITHIN OUR FRATERNITY AS THEY ARE LIKE OUR EXTENDED FAMILY. THROUGH OUR SERVICE TO OTHERS AND TO OUR CHAPTER WE HAVE THE OPPORTUNITY TO ADVANCE WITHIN OUR ORGANIZATION.

THE ACADEMY OF FRIENDSHIP IS THE FIRST DEGREE A MEMBER CAN EARN IN THE WOMEN OF THE MOOSE. THIS DEGREE, WHICH ORIGINATED IN 1927, IS ACHIEVED BY ACCEPTING LEADERSHIP RESPONSIBILITIES IN THE CHAPTER. IN ADDITION, SPONSORING NEW MEMBERS INTO THE ORGANIZATION IS A MANDATORY REQUIREMENT. INDIVIDUALS WHO EARN THEIR ACADEMY OF FRIENDSHIP DEGREE ARE INSTRUMENTAL IN THE SUCCESS AND FUTURE OF A CHAPTER. THIS DEGREE IS CONFERRED AT THE ANNUAL ACADEMY OF FRIENDSHIP SESSION HELD IN CONJUNCTION WITH OUR ASSOCIATION'S MIDYEAR CONFERENCE.

EACH CHAPTER SHOWS GRATITUDE TO EACH NEW FRIENDSHIP MEMBER BY PRESENTING HER WITH A GOLD ACADEMY OF FRIENDSHIP RING. SHE IS NOW ENTITLED TO WEAR THE OFFICIAL BLUE BLAZER.

Junior Past Regent returns to her chair and is seated. Chairman proceeds to the podium.

CHAIRMAN:

WILL THE ACADEMY OF FRIENDSHIP MEMBERS OF
(Chapter Name) _____ CHAPTER PLEASE STAND AND
INTRODUCE YOURSELVES, STARTING WITH _____ (First
Name).

(Introduce first committee member present.) Committee members seated in the reserved section rise and introduce themselves and then sit down.

(Pause for action and applause.)

(If applicable) **WE ARE PRIVILEGED TO HAVE VISITING ACADEMY OF FRIENDSHIP MEMBERS IN ATTENDANCE THIS EVENING (TODAY). PLEASE RISE AND INTRODUCE YOURSELVES AND TELL US WHAT CHAPTER YOU ARE FROM.**

Guest Academy of Friendship members seated in the reserved section rise and introduce themselves and then sit down.

(Pause for action and applause.)

CHAIRMAN:

(If applicable) **I HAVE THE HONOR TO WELCOME _____ (Title and Name of visting dignitary) _____.**

(Pause for applause)

(If applicable) **I HAVE THE PLEASURE TO WELCOME _____ (Title and Name) _____ WHO WILL ADDRESS US AT THE END OF THE MEETING.**

(Pause for applause)

(Pause) Chairman returns to her chair and sits down. Senior Regent proceeds to the podium.

SENIOR REGENT:

(Rap 1)

THANK YOU CHAIRMAN.

SENIOR REGENT:

THE WOMEN OF THE MOOSE BELIEVE IN THE PRESENCE OF A SUPREME BEING AND HONORING THE FLAG OF OUR COUNTRY. PLEASE RISE AS THE JUNIOR PAST REGENT OFFERS THE INVOCATION.

Senior Regent returns to her chair and remains standing. Junior Past Regent proceeds to the podium.

JUNIOR PAST REGENT:

LET US FOLD OUR ARMS AND BOW OUR HEADS. (Pause)

OUR HEAVENLY FATHER, WE ASK YOUR BLESSINGS ON OUR MEMBERS AND ON OUR ENDEAVORS. WE HUMBLY ASK FOR YOUR GUIDANCE IN OUR THOUGHTS, WORDS AND DEEDS, THAT WE MAY SUCCESSFULLY WORK TOGETHER IN HARMONY FOR THE ADVANCEMENT OF OUR ORGANIZATION. MAY OUR FOUNDATION OF FAITH, HOPE AND CHARITY GUIDE US NOW AND FOREVER. AMEN.

Junior Past Regent steps back from the podium. Senior Regent steps forward.

SENIOR REGENT:

THE JUNIOR PAST REGENT WILL NOW LEAD US IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Senior Regent returns to her chair and remains standing.

JUNIOR PAST REGENT:

PLEASE JOIN ME IN THE PLEDGE TO OUR FLAG.

Members of United States Chapters will face the flag, place right hand over heart and say Pledge of Allegiance together. Members of Canadian Chapters face flag and join in pledge.

JUNIOR PAST REGENT:

I PLEDGE ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE REPUBLIC FOR WHICH IT STANDS, ONE NATION UNDER GOD, INDIVISIBLE, WITH LIBERTY AND JUSTICE FOR ALL.

(Pause)

(Optional) **LET US SING ONE VERSE OF THE "STAR SPANGLED BANNER".**

Continue to face flag with right hand over heart while singing the National Anthem.

Music Score in rear of book.

When both United States and Canadian Chapter members are present, both pledges will be given. The Pledge and National Anthem of the country where the Chapter is located will be performed first.

Canadian Chapter members will say:

JUNIOR PAST REGENT:

PLEASE REPEAT AFTER ME THE WOMEN OF THE MOOSE PLEDGE.

Everyone will turn toward Canadian Flag. Canadians *may* salute the flag during pledge. All members repeat after Junior Past Regent

I PLEDGE ALLEGIANCE TO MY FLAG -AND PROMISE TO DEFEND IT FROM DESECRATION -AND BY WORD, ACT AND DEED -WILL CONDEMN ANARCHY OR INSUBORDINATION -WHERE THE SAME CONCERNS MY COUNTRY. -THE MOOSE FRATERNITY-STANDS FIRST AND FOREMOST FOR LOYALTY.

(Pause)

(Optional) **LET US SING ONE VERSE OF "O CANADA".**

Everyone faces flag with arms and hands at side while singing.

Music Score in rear of book.

Junior Past Regent returns to her chair and remains standing.
Senior Regent returns to the podium.

SENIOR REGENT:

ALL MEMBERS PLEASE REMAIN STANDING. NON-MEMBERS MAY BE SEATED.

THE TREASURER WILL LEAD US IN THE DECLARATION OF DEVOTION TO THE PRINCIPLES OF OUR ORGANIZATION.

Treasurer proceeds to the podium.Senior Regent returns to her chair and remains standing.

TREASURER:

PLEASE RAISE YOUR RIGHT HAND AND REPEAT AFTER ME.

All raise right hands in sign of faith at same time.

TREASURER:

I DECLARE MY FAITH - IN THE GREAT PRINCIPLES, IDEALS AND PURPOSES - OF THE MOOSE FRATERNITY. - IT IS MY DESIRE - TO AID AND SUPPORT - MOOSEHEART, MOOSEHAVEN - AND ALL MOOSE CHARITABLE ENDEAVORS - TO THE FULL EXTENT OF MY ABILITY - TO THE END THAT GREATER GOOD - MAY BE ACOMPLISHED.

All lower hands. Treasurer returns to her chair and remains standing. Senior Regent returns to the podium.

SENIOR REGENT:

CHAPTER MEMBERS PLEASE REMAIN STANDING. EVERONE ELSE MAY BE SEATED. CHAPTER MEMBERS PLEASE JOIN ME IN THE DECLARATION OF LOYALTY TO OUR CHAPTER.

I DECLARE MY LOYALTY TO MY CHAPTER. - IT IS MY PURPOSE TO ENCOURAGE THE OFFICERS -WHO HAVE BEEN CHOSEN AS OUR LEADERS -TO SUPPORT EVERY ENDEAVOR -TOWARD THE ADVANCEMENT OF MY CHAPTER- IN SERVICE TO HUMANITY. -

I SHALL OFFER MY HEART AND HAND IN FRIENDLINESS- TO STRENGTHEN OUR MEMBERSHIP - SO THAT THE MEASURE OF OUR SERVICE - MAY BE INCREASED.

(Rap 1)

(If new members are in attendance continue with. . .)

SENIOR REGENT:

WE ARE DELIGHTED TO HAVE NEW MEMBERS IN ATTENDANCE THIS EVENING (TODAY). AS YOUR NAME IS ANNOUNCED, PLEASE RISE AND REMAIN STANDING.

Senior Regent steps aside. Treasurer proceeds to the podium and reads the names of the new members.

(Pause for applause)

Treasurer returns to her chair and is seated. Senior Regent steps to the podium.

SENIOR REGENT:

WELCOME NEW MEMBERS. WE ARE PLEASED THAT YOU HAVE CHOSEN TO JOIN US THIS EVENING (TODAY). YOU MAY BE SEATED.

SENIOR REGENT:

WE THANK YOU AND YOUR SPONSOR FOR ASSISTING US TO INCREASE OUR SERVICE TO MOOSEHEART, MOOSEHAVEN AND OUR COMMUNITY.

TO ENCOURAGE PARTICIPATION IN OUR CHAPTER ACTIVITIES AND TO BECOME BETTER ACQUAINTED, ALL MEMBERS ARE PLACED ON CHAPTER COMMITTEES. THE COMMITTEE CHAIRMAN WILL BE IN CONTACT WITH YOU REGARDING OPPORTUNITIES TO VOLUNTEER YOUR TIME AND TALENTS.

YOUR GOOD STANDING MEMBERSHIP CARD WILL PERMIT YOU TO ENTER ANY MOOSE HOME OR CHAPTER MEETING OF THE WOMEN OF THE MOOSE. DUE TO OUR PRIVATE POLICY, WHICH ALLOWS US TO RETAIN OUR PROTECTED AND TAX FREE STATUS, YOU WILL BE REQUIRED TO SHOW YOUR MEMBERSHIP CARD BEFORE MAKING ANY PURCHASES. BE PROUD TO CARRY AND SHOW YOUR MEMBERSHIP CARD WHEN ENTERING A MOOSE HOME.

BY ASKING YOUR RELATIVES, FRIENDS AND ASSOCIATES TO JOIN IN OUR EFFORTS, OUR MEMBERSHIP WILL BE STRENGTHENED. AS (A) MEMBER(S), YOU WILL BE SHARING IN OUR PROGRAM OF SUPPORTING MOOSEHEART AND MOOSEHAVEN AND THEIR RESIDENTS, AND HELPING OUR COMMUNITIES TO PROSPER. WE THANK YOU FOR BEING WITH US AT THIS MEETING.

AT THIS TIME, I INVITE JUNIOR PAST REGENT _____ (First Name) _____ TO SHARE INFORMATION REGARDING OUR TWIN CITIES, MOOSEHEART AND MOOSEHAVEN.

Senior Regent returns to her chair and is seated. Junior Past Regent proceeds to the podium.

JUNIOR PAST REGENT:

IN 1913 THE PIONEERS OF OUR FRATERNITY MADE A COMMITMENT TO CARING FOR CHILDREN IN NEED. THEY CREATED MOOSEHEART, OUR CHILD CITY AND SCHOOL, WHICH IS LOCATED 40 MILES WEST OF CHICAGO. MORE THAN 12,000 CHILDREN HAVE RESIDED AT MOOSEHEART SINCE IT WAS FOUNDED.

CHILDREN LIVE IN RESIDENCE HOMES DESIGNED MUCH LIKE A SPACIOUS SINGLE FAMILY HOME. STUDENTS ARE

JUNIOR PAST REGENT:

ENCOURAGED TO PARTICIPATE IN YOUTH ORGANIZATIONS, ATHLETIC PROGRAMS AND ARTISTIC ENDEAVORS.

AFTER THE INITIAL SUCCESS OF MOOSEHEART, THE FRATERNITY TURNED ITS ATTENTION TO PLANS FOR A RETIREMENT COMMUNITY FOR QUALIFIED SENIOR MEMBERS AND THEIR SPOUSES. IN 1922 THEY CREATED MOOSEHAVEN, OUR “CITY OF CONTENTMENT”, A COMMUNITY LOCATED ON THE ST. JOHNS RIVER IN ORANGE PARK, FLORIDA. THERE, OUR MEMBERS ARE PROVIDED SECURITY, COMFORT AND PEACE OF MIND.

THE CAMPUS TODAY CONSISTS ENTIRELY OF MODERN BUILDINGS DESIGNED AND BUILT TO PROMOTE PLEASANT AND COMFORTABLE ACCOMMODATIONS, RECREATION AND CARE. THE MULTI-MILLION DOLLAR LIFE CARE CENTER, PRIVATELY FUNDED BY OUR MEMBERS AND COMPLETED IN 2002, IS DESIGNED AND EQUIPPED FOR THE NEEDS OF SENIOR CARE.

Junior Past Regent returns to her chair and is seated. Senior Regent proceeds to the podium.

SENIOR REGENT:

I NOW INVITE SECRETARY _____ (First Name) _____ TO EXPLAIN OUR INVOLVEMENT IN OUR COMMUNITY.

Senior Regent returns to her chair and is seated. Secretary proceeds to the podium.

SECRETARY:

WHILE THE PILLARS OF OUR FRATERNITY ARE MOOSEHEART AND MOOSEHAVEN, WE, AS CARING INDIVIDUALS, ARE ALWAYS READY TO GIVE OUR TIME AND ASSISTANCE TO OUR COMMUNITY.

IN ADDITION TO CREATING A DEFENDING CIRCLE AROUND OUR MEMBERS AND THEIR FAMILIES, EACH CHAPTER ASSISTS INDIVIDUALS IN NEED IN THEIR COMMUNITY. MANY PARTICIPATE IN MEALS ON WHEELS, VISITING NURSING HOMES AND HOSPICES, TAKING PART IN VARIOUS WALK-A-THONS, HOSTING BLOOD DRIVES, AND GIVING COMFORT AND HELP TO THOSE IN NEED.

SENIOR REGENT:

WE CAN AND DO MAKE A DIFFERENCE. WE STRIVE TO ENCOURAGE ALL MEMBERS OF OUR FRATERNITY TO GIVE OF THEIR TIME AND EFFORTS TO CARING FOR OUR YOUNG, OUR SENIORS AND OUR COMMUNITIES. AS A MEMBER, WE ASK THAT YOU JOIN WITH US TO ACCOMPLISH THIS MISSION.

Secretary returns to her chair and is seated. Senior Regent proceeds to the podium.

SENIOR REGENT:

WE HOPE YOU HAVE ENJOYED LEARNING ABOUT THE PRINCIPLES AND PURPOSES OF OUR FRATERNITY.

AT THIS TIME, IT GIVES ME GREAT PLEASURE TO RECOGNIZE AND THANK THE FOLLOWING SPONSOR(S). (If applicable.) PLEASE STAND TO BE RECOGNIZED.

Treasurer shall give a list (name) of the sponsor(s) of new members since last month to the Senior Regent for her to read. If appropriate, sponsor recognition awards may be presented at this time by the committee chairman.

SPONSOR(S), WE THANK YOU FOR INVITING YOUR FAMILY AND FRIENDS TO JOIN US.

(Pause for applause)

YOU MAY BE SEATED.

IF NECESSARY TO DRAPE THE CHARTER, REFER TO PAGE 25.

RING CEREMONY

SENIOR REGENT:

WE WILL NOW PROCEED TO WELCOME OUR NEW ACADEMY OF FRIENDSHIP MEMBERS. HIGHER DEGREES CHAIRMAN _____ (Name) _____, PLEASE PROCEED WITH THE RING CEREMONY.

Senior Regent returns to her chair and is seated. Chairman proceeds to the podium.

CHAIRMAN:

THE ACADEMY OF FRIENDSHIP IS COMPRISED OF MEMBERS WHO MET THE REQUIREMENTS FOR THE DEGREE WHILE SERVING THEIR CHAPTER IN AN ELECTED OR APPOINTED POSITION, OR BY ENROLLING INTO THE CHAPTER FIVE OR MORE NEW MEMBERS DURING THE CHAPTER YEAR. TONIGHT (TODAY), THE HIGHER DEGREES COMMITTEE OF OUR CHAPTER WELCOMES (Number) NEW MEMBER(S) INTO OUR GOLDEN CIRCLE.

OUR NEW FRIEND(S) RECEIVED HER (THEIR) DEGREE AT THE ANNUAL ACADEMY OF FRIENDSHIP SESSION .

THE INSIGNIA OF THE DEGREE IS A GOLD RING. TONIGHT (TODAY), THE HIGHER DEGREES COMMITTEE IS PRIVILEGED TO PRESENT THE FRIENDSHIP RING TO OUR NEW FRIEND(S).

I AM PLEASED TO INTRODUCE THE MEMBER(S) WHO WILL RECEIVE HER (THEIR) FRIENDSHIP RING AND HER (THEIR) AIDE(S). AS YOUR NAME IS ANNOUNCED PLEASE RISE AND TAKE YOUR PLACE IN FRONT OF THE PODIUM.

Each new Academy of Friendship member is introduced individually. As she and her Aide are taking their places in front of the podium, please give a brief resume of her accomplishments as stated below. Repeat as necessary to include all new Friendship members.

CHAIRMAN:

THE NEW FRIENDSHIP MEMBER IS (First and Last Name) . (First Name) EARNED HER ACADEMY OF FRIENDSHIP DEGREE WHILE SERVING THE CHAPTER AS THE (Position Title) (or BY ENROLLING 5 OR MORE NEW MEMBERS) DURING THE (Year) CHAPTER YEAR. TO DATE SHE HAS SPONSORED (Total # of members sponsored) MEMBERS INTO THE FRATERNITY. HER PRESENTATION AIDE IS (First and Last Name) .

Receiver(s) and Aide(s) walk from chair to a place in front of the podium to form a semi-circle. (Diagram 3.b) Repeat as necessary until all have been introduced.

PRESENTATION OFFICER (Jr. Past Regent of preceding year) , PLEASE TAKE YOUR PLACE.

Presentation Officer takes basket and proceeds to end of semi-circle closest to her chair. (Diagram 3.c)

CHAIRMAN:

THE ACADEMY OF FRIENDSHIP MEMBERS OF THE HIGHER DEGREES COMMITTEE OF _____ (Chapter Name) _____ CHAPTER TAKE PLEASURE IN PRESENTING THE GOLD RING TO OUR NEW ACADEMY OF FRIENDSHIP MEMBER(S).

PRESENTATION OFFICER _____ (First Name) _____, PLEASE PROCEED.

Beginning with Aide to her left, Presentation Officer gives corsage(s) to Aide(s) and extends congratulations to the Receiver(s). Presentation Officer takes her position at the opposite end of the semi-circle. (Diagram 3.d)

CHAIRMAN:

PRESENTATION AIDE(S), PLEASE PIN OUR NEW FRIEND(S).

Aide(s) and Receiver(s) turn inward to face each other, (Diagram 3.e) Aide(s) pins Receiver(s) and both turn back to original position, (Diagram 3.f)

FRIENDS, OLD AND NEW, MAY YOU TAKE PRIDE IN WEARING THE GOLD ACADEMY OF FRIENDSHIP RING. ACADEMY OF FRIENDSHIP MEMBERS, PLEASE RISE TO SING OUR FRIENDSHIP SONG.

(Pause)

**TUNE: "Auld Lang Syne"
In Friendship circle we are bound,
Our tasks begin anew,
And service now by Friendship crowned,
Becomes our purpose true.
To serve our Order far and wide,
To serve our neighbors too,
This pledge we give at Friendship's side,
And here's our hand to you.**

Friendship salute is given while singing last sentence of song. The Friendship salute is made by placing right hand over heart, fingers pointing to the shoulder and slowly lowering the arm across body to right side with palm forward.

CHAIRMAN:

PRESENTATION OFFICER, PLEASE CONDUCT OUR NEW FRIEND(S) AND AIDE(S) TO THEIR CHAIRS.

(Pause for applause.)

Presentation Officer proceeds to reserved section. Receiver(s) and Aide(s) follow in single file and proceed to chairs by entering between rows if necessary. After all are in place, all sit down at same time. (Diagram 3.f)

THIS CONCLUDES THE RING CEREMONY. I RETURN THE GAVEL TO THE SENIOR REGENT TO CONTINUE THE MEETING.

Chairman returns to her chair and is seated. Senior Regent returns to the podium.

NINE O'CLOCK CEREMONY

SENIOR REGENT:

EVERYONE PLEASE RISE FOR THE NINE O'CLOCK CEREMONY.

Junior Past Regent proceeds to the podium. Senior Regent returns to her chair and remains standing.

JUNIOR PAST REGENT:

AT THE HOUR OF NINE, THE CHILDREN AT MOOSEHEART KNEEL AT THEIR BEDSIDES TO SAY THEIR EVENING PRAYERS. LET US TURN TOWARD MOOSEHEART AND JOIN THEM IN SILENT PRAYER.

All turn in the direction of Mooseheart. Musician (Treasurer) strikes chimes nine (9) times on one note. If there is not a picture of the Nine O'clock Ceremony in the room, everyone remains facing forward.

PLEASE REPEAT AFTER ME.

LET THE LITTLE CHILDREN COME TO ME - DO NOT KEEP THEM AWAY - FOR THEY ARE LIKE THE KINGDOM OF HEAVEN - GOD BLESS MOOSEHEART - AMEN.

If members were turned in the direction of Mooseheart, they then turn back to original positions. Junior Past Regent returns to chair and is seated. (Senior Regent returns to the podium and Raps 1)

MOOSEHEART ENDOWMENT FUND

(Senior Regent Raps 1)

SENIOR REGENT:

LET US PREPARE FOR THE MOOSEHEART ENDOWMENT FUND COLLECTION.

(Pause)

Allow time for members to get their contributions. When everyone is ready and the Senior Regent has their attention, she continues.....

SENIOR REGENT:

THE ENDOWMENT FUND IS VITAL TO THE CONTINUED OPERATION OF OUR TWIN CITIES, MOOSEHEART AND MOOSEHAVEN. YOU ARE INVITED TO PLACE YOUR CONTRIBUTIONS IN THE BASKETS THAT THE GUIDE WILL DISTRIBUTE.

(Rap 2)

(optional) **LET US SING THE SCHOOL SONG “MOOSEHEART THE HAPPIEST” AS WE PRESENT OUR CONTRIBUTIONS.**

Music Score in rear of book. Once members have deposited their contribution in the basket, they remain standing through the first verse of Mooseheart the Happiest. They may then be seated. If there is no singing, those in attendance sit after placing their contribution in the basket.

GUIDE, PLEASE PROCEED.

The Guide has baskets under her chair. The Guide will rise. The Guide passes one basket to her left and the other to her right. The baskets are passed by the members through the room until they are at the back. The Guide follows their progress throughout the room and receives them as the last member donates. Upon receiving the baskets, the Guide walks up to the front of the room, presents the basket to the Musician (if applicable) and to each of the people seated behind the podium, then gives baskets to the Secretary. She then returns to her chair.

(Secretary counts the Endowment Fund after the meeting has adjourned.)

SENIOR REGENT:

CHAIRMAN _____ (First Name) _____ , PLEASE SHARE WITH US

SENIOR REGENT:

YOUR COMMITTEE'S ACCOMPLISHMENTS, FUTURE PLANS AND WHAT YOU HAVE PLANNED FOR US.

Chairman goes to the podium. Senior Regent steps back.

CHAIRMAN:

I AM PLEASED TO REPORT OUR COMMITTEE RECEIVED CHAPTER APPROVAL FOR THE FOLLOWING ACTIVITIES:

Chairman describes the fund raising project of the committee and highlights the activities planned for the committee throughout the year. Chairman refers to and follows example of résumé in Chairman's pamphlet.

She also reads speech written in Chairman's pamphlet for presentation of checks. Senior Regent steps forward to receive the checks.

SENIOR REGENT:

THANK YOU CHAIRMAN (First Name) .

CHAIRMAN:

If a Guest Speaker has been invited, the Chairman announces:

 (Title) , (Name) , **WILL NOW ADDRESS US.**

As the guest speaker approaches the podium, the Chairman and Senior Regent return to their chairs and are seated.

After guest speaker has concluded her/his presentation, Chairman will join her/him at the podium to continue...

CHAIRMAN: (When guest speaker has finished.)

THANK YOU (First Name) **FOR YOUR INFORMATIVE PRESENTATION.**

OUR COMMITTEE INVITES EVERYONE TO STAY AFTER THE MEETING IS ADJOURNED AND ENJOY THE REFRESHMENTS THAT HAVE BEEN PREPARED FOR YOU.

Chairman and speaker return to chairs and are seated.

Senior Regent proceeds to the podium.

IF NECESSARY TO READ SLATE OF NOMINEES, REFER TO PAGE 37.

IF NECESSARY TO CONDUCT UNCONTESTED ELECTION, REFER TO PAGE 33.

IF NECESSARY TO VOTE ON APPLICATIONS, REFER TO PAGE 14.

CLOSING

SENIOR REGENT:

LET US CALL TO MIND THE WORDS OF OUR FOREFATHER, JAMES J. DAVIS, WHOSE BELIEF AND PLEDGE SERVES AS THE BASIS FOR THE PURPOSES OF OUR FRATERNITY.

The Senior steps back to her chair and is seated. The Junior Past Regent proceeds to the podium.

JUNIOR PAST REGENT:

A CHILD IS THE HAND OF GOD, RECORDING ON THE UNIVERSAL PAGES OF TIME, THE HISTORY OF THE HUMAN RACE. NO MAN EVER STANDS SO TALL, OR SO STRAIGHT, AS WHEN HE STOOPS TO LIFT UP A CHILD.

WE BELIEVE IN THE CHILD, WHO IS THE FUTURE OF OUR NATION, AND THE HUMAN RACE. WE BELIEVE THAT EVERY CHILD HAS A GOD-GIVEN HERITAGE OF LIFE, HEALTH, HAPPINESS, AND THE OPPORTUNITY TO FILL ITS CHOSEN PLACE IN THE WORLD.

WE BELIEVE IN THE RIGHT OF EVERY CHILD TO AN EDUCATION OF THE HEAD, AND THE HEART, AND THE HAND. WE BELIEVE THAT MAN OWES NO HIGHER DUTY TO GOD AND SOCIETY, THAN THE DUTY OF SERVICE TO CHILDHOOD. TO THESE, WE PLEDGE OUR HEARTS, OUR HANDS, AND ALL THAT WE HAVE.

Junior Past Regent returns to her chair and is seated. Senior Regent returns to the podium.

SENIOR REGENT:

LET US BE EVER MINDFUL THAT THE THOUGHTS CONTAINED IN THIS PLEDGE ALSO APPLY TO OUR COMMITMENT OF SERVICE TO OUR RESIDENTS AT MOOSEHAVEN.

Senior Regent will make any necessary announcements.

SENIOR REGENT:

ON BEHALF OF THE ACADEMY OF FRIENDSHIP MEMBERS OF THE HIGHER DEGREES COMMITTEE, WE THANK THE NEW MEMBERS, SPONSORS AND GUESTS FOR SHARING IN THIS SPECIAL OCCASION.

SENIOR REGENT:

TO THE NEW HONORED FRIEND(S) CONGRATULATIONS AGAIN ON YOUR ACHIEVEMENT. OUR NEXT MEETING WILL BE HELD ON _____(Date)_____.

FRIENDS, THAT WHICH IS DONE IS DONE. LET NONE DEPART FROM THIS MEETING WITH ANGER OR RESENTMENT IN THEIR HEART. LET ALL GO FORTH WITH KIND THOUGHTS, HELPFUL WORDS AND GOOD DEEDS FOR ALL MANKIND.

PLEASE REPEAT AFTER ME:

THE LORD WATCH – BETWEEN ME AND THEE – WHILE WE ARE ABSENT – ONE FROM THE OTHER.

I DECLARE __ (Chapter Name) __ CHAPTER ADJOURNED AND BID YOU ALL A FRATERNAL GOOD NIGHT (AFTERNOON).