



## “VALUED VETERAN OF THE YEAR”



### V.V.O.Y. BALLOT PREPARATION & VOTING INSTRUCTIONS

**(Conduct Vote No Later than August 31<sup>st</sup> - Honoree to Be Recognized in November)**

#### **COLLECTING NOMINATIONS FROM MEMBERSHIP:**

- > The Heart of the Community Chairman (*or other designated lodge Official*) should collect all nominations from the membership **no later than July 31<sup>st</sup> of the current year.**

#### **BALLOT PREPARATION INSTRUCTIONS:**

- > Write each of the nominees' names and their Moose ID numbers **on a single ballot form.**
- > Make enough **copies of completed ballot & each nomination form** for **each** committee member.

#### **VOTING COMMITTEE INSTRUCTIONS:**

- > The **Voting Committee** is to be comprised of the **Lodge Officers** and/or their **Heart of the Community committee members.**
- > Voters should consider each veteran's efforts *in the* **entire past fiscal year (May 1 thru April 30).**
- > Each member should **vote for only one Valued Veteran** member. This member must be identified in their Membership Record as a Valued Veteran, and must be an active member in good standing.
- > Voters should **select among all men and women's nominations.** The man *or* woman selected from the Lodge should be *the ultimate example of a Moose member serving others.*
- > **Keep in mind:** Accolades in the military, while respected, are secondary *in this particular honor* to the nominees' **efforts to serve the community** in their civilian life *beyond* their military service.
- > Even more weight should be put on effort that the nominees have done *in the name of the Moose,* which highlight to the community the Moose fraternity's commitment to serving others.

#### **HOW & WHEN TO SUBMIT HONOREE TO MOOSE INTERNATIONAL:**

**1. First, ensure the member is, in fact, identified as a Valued Veteran** in their membership record. This can be done either by checking your internal report in LCL Web, or by calling the Help Desk at (630) 906-3658 / or via email at: helpdesk@mooseintl.org.

**2. SUBMIT to Moose International by September 1st** (\*Firm deadline, submit early). Select Honoree via the drop-down menu in LCL Web, no later than 9/1 (as is done with the '*Moose of Year*' honor). **No other methods of submission will be accepted (i.e. emails, calls, etc.). \*Failure to follow this procedure can result in the honoree not receiving their certificate.**



# “VALUED VETERAN OF THE YEAR”



## OFFICIAL BALLOT (*\*Winner to be Honored in November*)

Lodge Name _____ Lodge # _____
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**VALUED VETERAN NAME**

**VETERAN MOOSE ID #**

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