

IMPORTANT! This information must be completed for credit!

WOMEN OF THE MOOSE
155 SOUTH INTERNATIONAL DR
MOOSEHEART, ILLINOIS 60539-1100

CHAPTER NUMBER: Enter Chapter Number
CHAPTER NAME: Enter Chapter Name
STATE/PROVINCE: Enter Your State/Province

FORM 166

2016 – 2017 Chapter Year ← **Fiscal Year**

Committee form for **Committee Name and Month** FUND-RAISING AND SPECIAL PROJECTS. Each Chairman prepares and reads report at first Chapter Meeting after Fund-Raising Project is held. When Committee has held more than one Fund-Raising Project, complete this form covering all projects. Give to Senior Regent after the meeting.

**SEND THIS FORM TO WOMEN OF THE MOOSE HEADQUARTERS
AFTER THE FUND-RAISING PROJECT IS COMPLETE.**

Committee Name	<u>Committee Name and Month</u> _____
Chairman's Name	<u>Enter Installed Chairman's Name</u> _____
Number of Committee meetings held	<u>Enter the number of committee meetings held</u>
Committee Fund-Raising Project was	<u>Enter the name of the Fund-Raiser completed</u>
Date held	<u>Enter when the Fund-Raiser took place</u> _____
Place held	<u>Enter where the Fund-Raiser was held (Ex: Moose Home)</u>
Number of Committee members present at Fund-Raising Project	<u>Enter the number of Committee members present</u>

TOTAL PROCEEDS	LESS	NET
COLLECTED \$ <u>Enter Gross Amount</u>	EXPENSES \$ <u>Enter Amount</u>	PROFIT \$ <u>Enter Amount</u>

Indicate amount approved for special project of Committee for Mooseheart and Moosehaven and any other civic or Chapter project on lines indicated below.

<i>Proceeds will be used for:</i>	<i>Amount approved:</i>
<u>Enter what the Net Profit will be used for</u>	\$ <u>Enter Amount for each item</u>
<u>Example: Sch/Main, Special Project, General Fund</u>	\$ _____
_____	\$ _____

Enter the Date prepared _____
(Date)

Chairman or Pro-Tem signs _____
(Committee Chairman)

Recorder or Pro-Tem Signs _____
(Recorder)

Senior Regent or Pro-Tem Signs _____
(Senior Regent)

Recorder or Pro-Tem Prints Name, and phone number
(PRINT Recorder's Name) (Phone #)

Senior Regent or Pro-Tem Prints Name, and phone number
(PRINT Senior Regent's Name) (Phone #)