Greetings Youth Awareness Chairman!

We hope this letter finds that everything is running smoothly in your efforts to coordinate your youth’s participation in the 2020 Moose International Youth Awareness Congress. I wanted to touch base to ensure that everyone is on the same page as we move forward in our planning.

We have changed rule #3, please make a note of this change, as we have had several instances that we have had to purchase tickets because the flight was cancelled or the student missed the flight due to layovers and time. These students are sometimes very young and traveling alone; it will be much safer for them in a NON STOP situation.

TRAVEL:

1. Students should fly into this airport where chaperones will be awaiting their arrival:
   a. Philadelphia International Airport (PHL)
2. Please arrive NO EARLIER THAN 8:00am and prior to 4:00pm on Thursday, April 23, 2020.
3. This year are asking that you must **choose a NON STOP flight**, we understand it will be more expensive, however, we must ensure youth safety to the best of our ability.
4. Students arriving by car should plan on arriving at the hotel no later than **6:00pm**, and parent/guardians should depart after dropping them off.
5. Departure flights should be scheduled for Monday, April 27, 2020, no earlier than **9:00am** and no later than **4:00pm Central Time** to ensure that transportation volunteers are available to assist the youth. (NON-STOP flights highly recommended)
6. Immediately after you or the Association Secretary has **purchased the airline ticket**, please forward the information to our office on the attached form provided to you.

COSTS: Transportation costs and spending money is the responsibility of your State/Provincial Moose Association (in some cases, the spending money is provided by the sponsoring Lodge).

PARENTS/GUARDIANS - Please review the enclosed memo concerning adults traveling with the students. There is strict program policy prohibiting parent participation, as the program is designed to develop independence and leadership in the youth, in the absence of parental figures. Each year, there is some confusion over this issue. **The New Jersey Moose Association** will provide several adult chaperones that will see to the safety and comfort of the students.

Thank you for all the work you have done to see your students to this stage of the program for 2020. If you have any questions prior to the Congress please contact Camille Ruffino at (630) 966-2213. If you have questions **during** the Congress please call me directly at (563) 543-3083.

Fraternally,

[Signature]

Coordinator of Activities & Heart of the Community