

Moose International Quick Guide to Remitting Payments

Courtesy of Moose International Finance Department

Please keep Statement of Account, Loan Payments, Moose Charities, and Renewal Dues payments on **separate checks and send to the appropriate address** or they may be delayed in processing and may incur finance charges.

<p style="text-align: center;">Statement of Account</p> <p>Please Include: Lodge, Chapter, Legion or Association number on your check.</p> <p>Pay online or make check payable to:</p> <p style="padding-left: 40px;">Moose International Finance Department 155 S. International Dr. Mooseheart, IL 60539-1173 (630) 966-2202</p>	<p style="text-align: center;">Statement of Account Helpful Hints:</p> <p>The Fraternal Unit Billing Report itemizing the New Members' Apps & Dues is sent via email on the 1st of each month. This is a REPORT ONLY - these charges will appear on your statement of account. Please pay from your statement of account, use BLACK INK and no staples or paper clips.</p> <p>AR PAYMENTS via Credit Card and ACH payments can be made online by logging into the ADMIN section.</p>
<p style="text-align: center;">Loan Payments</p> <p>Make check payable to:</p> <p style="padding-left: 40px;">Moose International Finance Department ATTN: LOANS 155 S. International Dr. Mooseheart, IL 60539-1173 (630) 966-2223</p>	<p style="text-align: center;">Loan Payments Helpful Hints</p> <p>Please do not combine your payments for Loans and your statement of account. Please put LOAN in the memo area.</p> <p>LOAN PAYMENTS via Credit Card and ACH payments can be made online by logging into the ADMIN section.</p>
<p style="text-align: center;">Renewal Dues</p> <p>Dues Processing Center Processes Renewals for: <u>Active</u> and <u>Expired</u> members only.</p> <p>Make check payable to: Moose International</p> <p>Include Member information on the front of the check Examples:</p> <p>John Smith 123456 New Exp 10/31/15 J Smith 123456 New Exp 10/31/15</p> <p>Mail to: United States Payments: Dues Processing Center Moose International PO Box 88065 Chicago, IL 60680-1065</p> <p>Canada Payments: Dues Processing Center Moose International PO Box 88067 Chicago, IL 60680-1067</p> <p>When possible pay members' dues online or call (630) 906-3658 for assistance.</p>	<p style="text-align: center;">Dues Processing Helpful Hints:</p> <p>To guarantee member dues payments are processed efficiently, please be sure to include the Members' First Name [or Initial], Last Name, Member IID and new expiration date in the memo portion on the front of all checks sent to the lockbox.</p> <p>The Moose International Central Dues Processing Department does not receive correspondence sent with payments to the lockbox.</p> <p>Please do not send renewal dues to Moose International.</p> <p>You will be billed on your Statement of Account for these items:</p> <p>New Member Dues (Code 1) Dues for Reinstatement (Dropped Members Code 3) Dues for Reenrollment (Terminated Members Code 2)</p> <p>Dropped Status: Enter a REINSTATEMENT application on LCL.net and collect two years dues. The dues will be billed on your Statement of Account.</p> <p>Terminated Status: Enter a RE-ENROLLMENT application on LCL.net and collect dues. Re-enrollment dues are billed on your Statement of Account.</p>
<p style="text-align: center;">Moose Charities</p> <p>Please include the Lodge, Chapter, Legion or Association number on the check. Also, the corresponding project or fund and designated amount if more than one project MUST BE NOTED on the check in the memo area.</p> <p>Make checks payable to: Moose Charities</p> <p>Mail to: Moose Charities 155 S. International Dr. Mooseheart, IL 60539-1100 (630) 966-2200</p>	<p style="text-align: center;">Moose Charities Helpful Hints:</p> <p>Make sure payments have the appropriate signatures. WOTM Require two signatures.</p> <p>Please do not send Moose Charities donations with Moose International payments or to the Dues Processing Center.</p>