

2021 INSTALLATION OF OFFICERS AND CHAIRMEN

The Chapter shall not take away from the Installation Ceremony and floorwork as herein provided or the Installation shall be declared NULL AND VOID. See Chapter room set-up using Diagram 6 ONLY. Remove any unnecessary chairs.

The Installing Guide is the ONLY person who escorts the newly installed Chairmen and Officers to their chairs.

The Annual Installation of Officers, Appointed Officer and Chairmen shall be held anytime during the month of April. The date shall be selected at the beginning of the Chapter year when the calendar is prepared. Loyal Order of Moose members, qualified guests and prospective members may be invited. The Senior Regent-Elect shall be invited to meet with the current Board of Officers for the purpose of completing arrangements. The dress code for the Installation shall be included in the plans submitted to the Board of Officers. The entire proposal shall then be brought to the Chapter for approval through the minutes of the Board of Officers' meeting.

The Senior Regent-Elect shall appoint members of the Chapter to serve as Installing Regent, Installing Chairman, Installing Chaplain, Installing Guide and (if desired) Installing Musician. Only a Past Regent is eligible to serve as Installing Regent. If a Chapter does not have a Past Regent or Past Regents are to be installed, the Senior Regent-Elect may invite a Past Regent from another Chapter to serve as Installing Regent. Any member in the Chapter may serve as Installing Chairman, Installing Guide or Installing Chaplain.

The incoming Junior Past Regent and all duly elected Officers shall be installed during the month of April and will assume their duties on May 1. Officers shall not be installed before the regular installation date in April. Officers shall not fill the office to which they are elected or attend Board Meetings until after they are installed and their term begins.

There shall be no pro tems for the Officers and Chairmen who are to be installed. Any Junior Past Regent, Officer, Appointed Officer or Chairman who is unable to attend the scheduled Installation shall be installed at a regular Chapter meeting before filling the office to which she is elected or appointed. The Senior Regent, Junior Past Regent and Treasurer shall be installed on or before July 31st to be eligible to earn individual honors. (Refer to Women of the Moose General Laws.)

Newly Elected Officers and Junior Past Regent, newly selected Appointed Officer and Committee Chairmen present at the Installation must be installed in their respective chairs.

DUTIES OF INSTALLING CHAIRMAN

Subject to plans presented to the Board of Officers and approved by the Chapter, the Installing Chairman shall supervise all arrangements for the use of the meeting room, programs, refreshments, flowers, etc. She may appoint a committee to assist her, if necessary.

The Installing Chairman shall open the meeting and proceed to the point in the ceremony where the Installing Regent takes the gavel. The gavel is returned to the Installing Chairman by the newly-installed Senior Regent upon completion of her address to the assembly. The Installing Chairman will continue with the remainder of the program. She shall close the meeting by calling on the Installing Chaplain to give closing prayer as shown in the Meeting Procedures and Agendas.

PREPARATION FOR INSTALLATION CEREMONY

MEDALLIONS ARE NOT TO BE USED.

See Chapter room set-up, Diagram 6.

Current Officers, Appointed Officer and Chairmen not being installed are seated in a designated section in the theater chairs.

Officers-Elect and incoming Junior Past Regent are seated in the front row of theater chairs. The Appointed Officer and Chairmen are seated in reserved sections in the front of the room.

The Installing Officers are seated in the second row of chairs behind the podium when the meeting is called to order. Refer to Diagram 6 for proper seating arrangement. The Installing Musician (if applicable) is seated at the Musician's station when the Installation is called to order.

Use a microphone at the podium for all speaking parts with the exception of the Installing Guide's presentation of officers.

SPECIAL INSTRUCTIONS FOR INSTALLATION HELD DURING CHAPTER YEAR

When it is necessary to install an Officer, Appointed Officer or Chairman during the Chapter year, please refer to appropriate Meeting Agenda.

The member is seated in the chair to which she has been elected or appointed. The Senior Regent shall appoint members of the Chapter to serve as Installing Regent (who shall be a Collegian) and Installing Guide. Any Collegian present may serve as Installing Regent without jeopardizing personal or Chapter honors.

If a Chapter Committee Chairman is to be installed, follow Ceremony on Pages 3 through 4. If an Appointed Officer is to be installed, follow Ceremony on Page 4. If an Officer is to be installed, use Ceremony beginning on Page 5 and follow that particular office shown on Pages 5 through 8.

After the Chapter Committee Chairman, Appointed Officer or Officer(s) has/have been installed, offer congratulations on page 7 and administer the oath as written on Page 8.

Upon being installed, the Officer(s), Appointed Officer or Chairman returns to her chair.

INSTALLATION CEREMONY

INSTALLING CHAIRMAN:

MEMBERS AND FRIENDS, ON BEHALF OF (Name) CHAPTER, IT IS MY PRIVILEGE TO EXTEND A HEARTFELT WELCOME. THE INSTALLATION OF OFFICERS AND CHAIRMEN, WHICH YOU ARE ABOUT TO WITNESS, MARKS YET ANOTHER MILESTONE IN THE HISTORY OF THE WOMEN OF THE MOOSE. TO THOSE WHO ARE MEMBERS, IT IS AN OCCASION OF GREAT INTEREST AND IMPORTANCE. WE FACE A NEW YEAR EAGER TO CONTINUE TO INCREASE THIS CHAPTER'S CONTRIBUTION TO THE WORK BEING ACCOMPLISHED BY THE WOMEN OF THE MOOSE.

TO OUR GUESTS PRESENT TODAY (TONIGHT), WE HOPE THIS OCCASION WILL GENERATE AN INTEREST AND BRING THE REALIZATION OF WHAT MEMBERSHIP IN THE MOOSE COULD MEAN TO EACH OF YOU. BY JOINING US, EVEN GREATER BENEFITS TO THOSE IN NEED WILL BE ACCOMPLISHED. YOUR EFFORTS, ADDED TO OURS, WILL CONTRIBUTE TO THE PROGRESS AND FUTURE OF THE MOOSE.

IT IS MY PLEASURE TO INTRODUCE THE INSTALLING OFFICERS.

- MEMBER (Name) INSTALLING REGENT
- MEMBER (Name) INSTALLING CHAPLAIN
- MEMBER (Name) INSTALLING GUIDE
- AND (If applicable) MEMBER (Name) INSTALLING MUSICIAN

I WELCOME YOU ON BEHALF OF OUR CHAPTER.

(Pause)

INSTALLING CHAIRMAN:

REMEMBERING ALWAYS THAT WE ARE LED BY AN UNSEEN HAND, THE INSTALLING CHAPLAIN WILL ASK GOD'S BLESSING UPON THIS INSTALLATION.

(See Diagram 6.a)

(Rap 2)

Installing Chaplain proceeds to the podium and offers prayer. Following prayer, Installing Chaplain returns to her chair (Diagram 6.a). If applicable, appropriate music may be played for floor work.

INSTALLING CHAPLAIN:

LORD, WE ASK YOUR BLESSING UPON THIS CHAPTER AND THE OFFICERS AND CHAIRMEN TO BE INSTALLED. IMPRESS UPON THEM THE RESPONSIBILITIES THEY ARE ABOUT TO ASSUME. MAY THEY EVER LOOK TO YOU FOR GUIDANCE THROUGHOUT THE COMING YEAR.

INSTALLING CHAPLAIN:

INSTILL INTO THE HEARTS OF THE MEMBERS, THE NECESSITY TO UPHOLD THESE OFFICERS IN THE FULFILLMENT OF THEIR DUTY TO CARRY THE STANDARDS OF MOOSEHEART INTO OUR HOMES AND COMMUNITIES.

LET US GO FORTH TOGETHER TO MAKE A STRONG CHAPTER THAT WILL STAND BEFORE THE WORLD AS A SYMBOL OF ALL YOU HAVE TAUGHT US OF FAITH, HOPE AND CHARITY. WE ASK THIS IN YOUR NAME. AMEN.

Installing Chaplain returns to her chair.

When both United States and Canadian Chapter members are present, both Pledges will be given. The Pledge of the country where the Chapter is located will be performed first.

INSTALLING CHAIRMAN:

PLEASE JOIN ME IN THE PLEDGE TO OUR FLAG.

Members of United States Chapters face the flag, place hand over heart and say the Pledge of Allegiance together. Members of Canadian Chapters face flag and join in pledge.

I PLEDGE ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE REPUBLIC FOR WHICH IT STANDS, ONE NATION UNDER GOD, INDIVISIBLE, WITH LIBERTY AND JUSTICE FOR ALL.

Use the following for Canadian Chapter members:

INSTALLING CHAIRMAN:

PLEASE REPEAT AFTER ME THE WOMEN OF THE MOOSE PLEDGE.

Everyone turns toward Canadian Flag. Canadians may salute the flag during pledge. All members repeat after Installing Chairman.

I PLEDGE ALLEGIANCE TO MY FLAG - AND PROMISE TO DEFEND IT FROM DESECRATION - AND BY WORD, ACT AND DEED - WILL CONDEMN ANARCHY OR INSUBORDINATION-WHERE THE SAME CONCERNS MY COUNTRY. - THE LOYAL ORDER OF MOOSE - AND WOMEN OF THE MOOSE - STAND FIRST AND FOREMOST FOR LOYALTY.

(Rap 1)

INSTALLING REGENT, I PRESENT THE GAVEL TO YOU TO CONDUCT OUR INSTALLATION CEREMONY.

Installing Regent proceeds to the podium. Installing Chairman returns to her chair.

INSTALLING REGENT:

THANK YOU (Name). IT IS A PRIVILEGE TO INSTALL THESE OFFICERS AND CHAIRMEN.

FRIENDS, FAITHFULNESS TO DUTY AND UNSELFISH DEVOTION TO THE AIMS AND PURPOSES OF THE WOMEN OF THE MOOSE ARE QUALITIES THAT HAVE EVER BEEN PRESENT IN THOSE WHO HAVE SERVED THIS CHAPTER AS ITS OFFICERS, APPOINTED OFFICERS AND CHAIRMEN. THOSE WHO NOW RETIRE FROM OFFICIAL DUTY HAVE MET THEIR RESPONSIBILITIES WITH COURAGE AND INTEGRITY AND WILL CONTINUE AS TRUSTED ADVISERS TO THEIR SUCCESSORS. IT IS THE DESIRE OF THIS CHAPTER TO PAY TRIBUTE TO ITS RETIRING OFFICERS, APPOINTED OFFICERS AND CHAIRMEN FOR SERVICES WHICH NO MATERIAL GIFTS CAN MEASURE.

(Pause)

INSTALLING REGENT:

RETIRING OFFICERS, APPOINTED OFFICERS AND CHAIRMEN, PLEASE RISE. *(Pause)*

MEMBERS, ON BEHALF OF (Name) CHAPTER, I GIVE YOU GRATEFUL THANKS FOR SERVICES YOU HAVE SO FAITHFULLY PERFORMED DURING THE PAST YEAR AND FOR THE CONTRIBUTIONS YOU HAVE MADE TO FURTHER THE CAUSE WE LOVE. THIS CHAPTER WILL CONTINUE TO INCREASE IN SERVICE TO THE MOOSE FRATERNITY BY THE CONTRIBUTION OF YOUR EFFORTS. WE HOPE THAT THE BEST OF YOUR EXPERIENCE MAY ALWAYS BE AVAILABLE TO THOSE WHO ASK YOUR ADVICE AND THAT YOUR ENCOURAGEMENT WILL ALWAYS BE GIVEN TO THOSE WHO SEEK TO DO THEIR DUTY.

THANK YOU, YOU MAY BE SEATED.

(Pause)

INSTALLING REGENT:

SENIOR REGENT, HAVE THE OFFICERS, APPOINTED OFFICER AND CHAIRMEN PRESENT FOR INSTALLATION BEEN DULY ELECTED AND APPOINTED?

Retiring Senior Regent stands.

RETIRING SENIOR REGENT:

INSTALLING REGENT, THEY HAVE.

Retiring Senior Regent is seated.

INSTALLING REGENT:

THE SUCCESS OF A CHAPTER YEAR DEPENDS GREATLY ON THE SERVICES OF THE CHAPTER COMMITTEE CHAIRMEN. IT IS MY PLEASURE TO INTRODUCE THE MEMBERS WHO HAVE ACCEPTED THE RESPONSIBILITIES OF SERVICE AS CHAIRMEN FOR THE ENSUING YEAR. WHEN YOUR NAME IS ANNOUNCED, PLEASE RISE AND REMAIN STANDING.

MEMBERSHIP CHAIRMAN (Name)

FRATERNAL ACTIVITIES CHAIRMAN (Name)

MOOSEHEART/MOOSEHAVEN CHAIRMAN (Name)

HIGHER DEGREES CHAIRMAN (Name)

(Pause)

INSTALLING REGENT:

CHAIRMEN, TO YOU HAS BEEN ENTRUSTED SPECIAL OBLIGATIONS ACCORDING TO OUR PROGRAM. IT IS YOUR DUTY TO PRESENT AND CARRY OUT PLANS FOR A CHAPTER MEETING NIGHT, HOLD MONTHLY COMMITTEE MEETINGS, SPONSOR A FUNDRAISING PROJECT TO BENEFIT MOOSEHEART, MOOSEHAVEN AND THE CHAPTER, PREPARE REQUIRED REPORTS AS SET FORTH IN THE GENERAL LAWS OF THE WOMEN OF THE MOOSE AND HELP INCREASE THE MEMBERSHIP OF OUR CHAPTER. YOU WILL USE YOUR ENDEAVORS TO KEEP MEMBERS INTERESTED IN THE ACTIVITIES OF THE CHAPTER THROUGH PARTICIPATION.

OUR CHAPTER DEPENDS ON ITS EXPERIENCED MEMBERS TO SERVE AS CHAIRMAN OF THE HIGHER DEGREES COMMITTEE. THIS COMMITTEE IS RESPONSIBLE FOR ORGANIZING ACTIVITIES FOR THE

ADVANCED DEGREE HOLDERS OF THE CHAPTER AND TO RECOGNIZE AND HONOR THOSE WHO HAVE ACHIEVED NEW DEGREES.

INSTALLING REGENT:

HARMONY AND UNDERSTANDING ARE KEY TO THE SUCCESS OF EVERY CHAPTER. YOUR WILLINGNESS TO ACCEPT AND PROMOTE ALL PROGRAMS AND PROCEDURES SET FORTH BY THE WOMEN OF THE MOOSE WILL INSPIRE MEMBERS TO FOLLOW IN YOUR FOOTSTEPS.

(Pause)

INSTALLING REGENT:

THANK YOU. YOU MAY BE SEATED.

Chairmen are seated.

(Pause)

INSTALLING REGENT:

IT IS MY PLEASURE TO READ THE NAME OF THE APPOINTED OFFICER TO BE INSTALLED. WHEN YOUR NAME IS ANNOUNCED, PLEASE RISE AND REMAIN STANDING.

GUIDE (Name) _____

(Pause)

INSTALLING REGENT:

(Name) _____, AS GUIDE, TO YOU BELONGS THE RESPONSIBILITY OF ASSISTING IN THE PREPARATION OF THE MEETING ROOM. THE COURTESY AND EFFICIENCY WITH WHICH YOU PERFORM YOUR DUTIES WILL BE OF GREAT VALUE IN THE ADVANCEMENT OF THE CHAPTER AND IN PROMOTING FRIENDLINESS AMONG THE MEMBERS.

PRIOR TO THE CHAPTER MEETING, YOU WILL ATTEND THE CHAPTER DOOR(S) AND ALLOW ONLY THOSE WHO ARE ELIGIBLE TO ENTER. YOU WILL CHECK THE MEMBERSHIP CARDS OF ALL MEMBERS WHO ENTER THE CHAPTER ROOM TO ENSURE THEY ARE IN GOOD STANDING. YOU SHALL PERFORM ANY OTHER DUTIES AS REQUESTED BY THE SENIOR REGENT.

INSTALLING REGENT:

CONGRATULATIONS, YOU MAY BE SEATED.

Appointed Officer is seated.

INSTALLING REGENT:

IT IS NOW MY HONOR TO ANNOUNCE THE NAMES OF THE MEMBERS WHO WILL SERVE AS THE BOARD OF OFFICERS OF OUR CHAPTER. WHEN YOUR NAME IS ANNOUNCED, PLEASE RISE AND REMAIN STANDING.

SENIOR REGENT (Name) _____

JUNIOR PAST REGENT (Name) _____

SECRETARY (Name) _____

TREASURER (Name)

LET US CONGRATULATE THEM WITH A ROUND OF APPLAUSE.

(Pause for applause.)

INSTALLING REGENT:

THANK YOU, YOU MAY BE SEATED.

INSTALLING GUIDE, YOU WILL PRESENT TO A PLACE IN FRONT OF ME, THE MEMBERS WHO HAVE PLEDGED THEMSELVES TO SERVE THIS CHAPTER AS OFFICERS. PLEASE PROCEED.

Installing Guide proceeds. Treasurer-elect and Installing Guide proceed to their places in front of the podium and face the audience. Installing Guide takes one (1) step back after presenting officer as shown in Diagram 6.b. Repeat as necessary for all Officers.

INSTALLING GUIDE:

INSTALLING REGENT, I HAVE THE PLEASURE OF PRESENTING (Name)
_____, WHO HAS BEEN ELECTED TREASURER FOR THE ENSUING YEAR.

INSTALLING REGENT:

TREASURER (First Name), YOUR DUTIES REQUIRE THAT YOU KEEP THE CHAPTER MEMBERSHIP AND FINANCIAL RECORDS IN SUCH MANNER AS MAY BE REQUIRED BY WOMEN OF THE MOOSE HEADQUARTERS.

YOU SHALL SIGN ALL DOCUMENTS AND PAPERS THAT REQUIRE THE TREASURER'S SIGNATURE, AFFIX THE SEAL OF THE CHAPTER WHEN REQUIRED, AS WELL AS ISSUE AND SIGN ALL CHECKS.

YOUR ELECTION SIGNIFIES THE MEMBERS OF YOUR CHAPTER HAVE CONFIDENCE IN YOUR HONESTY, INTEGRITY AND ABILITY.

TOGETHER WITH THE SENIOR REGENT AND SECRETARY, YOU SHALL BE CUSTODIAN OF, AND RESPONSIBLE FOR, ALL SECURITIES AND VALUABLE PAPERS. YOU SHALL PRINT ALL BULLETINS AND EMAILS RECEIVED FROM WOMEN OF THE MOOSE HEADQUARTERS AND MOOSE INTERNATIONAL AND GIVE THEM TO THE SECRETARY FOR HER TO READ AT THE MEETINGS.

FOLLOWING YOUR TERM OF OFFICE, ALL BOOKS, MONIES, RECORDS, PARAPHERNALIA AND EQUIPMENT WHICH YOU HAVE IN YOUR POSSESSION SHALL BE TURNED OVER TO YOUR SUCCESSOR.

INSTALLING GUIDE, PLEASE ESCORT OUR NEW TREASURER TO HER CHAIR.

Installing Guide escorts Treasurer to her chair. When Treasurer has reached her chair, Installing Guide returns to front row to escort next Officer. Repeat as necessary for all Officers, (Diagram 6.b.).

INSTALLING GUIDE:

INSTALLING REGENT, I HAVE THE PLEASURE OF PRESENTING (Name)
_____, WHO HAS BEEN ELECTED SECRETARY FOR THE ENSUING YEAR.

INSTALLING REGENT:

SECRETARY (First Name), YOUR DUTIES REQUIRE THAT YOU KEEP AN ACCURATE RECORD OF ALL PROCEEDINGS OF THE CHAPTER MEETINGS AS REQUIRED IN THE GENERAL LAWS OF THE WOMEN OF THE MOOSE. YOU SHALL BE RESPONSIBLE FOR WRITING ALL CHAPTER CORRESPONDENCE OVER THE SIGNATURES OF THE BOARD OF OFFICERS, READ ALL NECESSARY CORRESPONDENCE AND PRESERVE SAME IN THE PERMANENT CHAPTER FILES.

INSTALLING REGENT:

FOLLOWING YOUR TERM OF OFFICE, ALL BOOKS, RECORDS, CORRESPONDENCE AND PAPERS WHICH YOU HAVE IN YOUR POSSESSION SHALL BE TURNED OVER TO YOUR SUCCESSOR.

INSTALLING GUIDE, PLEASE ESCORT THE SECRETARY TO HER CHAIR.

Installing Guide escorts Secretary to her chair. When Secretary has reached her chair, Installing Guide returns to front row to escort next Officer. Repeat as necessary for all Officers, (Diagram 6.b.).

INSTALLING GUIDE:

INSTALLING REGENT, I HAVE THE PLEASURE OF PRESENTING (Name), WHO WILL SERVE AS JUNIOR PAST REGENT FOR THE ENSUING YEAR.

INSTALLING REGENT:

(First Name), THE TITLE OF JUNIOR PAST REGENT SIGNIFIES THAT YOU HAVE SERVED THIS CHAPTER IN ITS HIGHEST OFFICE AND, FROM THE EXPERIENCE YOU HAVE GAINED, YOU BRING WISDOM AND UNDERSTANDING TO YOUR NEW POSITION. OFFICERS AND MEMBERS LOOK TO YOU FOR ADVICE. COUNSEL ALWAYS FOR THE GOOD OF THE CHAPTER.

IT SHALL BE YOUR DUTY TO BE CURRENT WITH ALL RULES, REGULATIONS AND PROCEDURES. YOU SHALL PRESIDE OVER THE CHAPTER AND BOARD MEETINGS WHEN THE SENIOR REGENT IS UNABLE TO ATTEND.

YOU HAVE BEEN GIVEN THE SACRED DUTY OF LEADING THE CHAPTER IN DEVOTIONAL EXERCISES. WE LOOK TO YOU TO HELP US REMEMBER THE VOWS WE HAVE TAKEN.

UPON THE DEATH OF A MEMBER, IT WILL BE YOUR RESPONSIBILITY TO SUPERVISE THE FUNERAL CEREMONY, WHEN REQUESTED BY HER FAMILY.

YOUR DUTIES SHALL ALSO REQUIRE YOU TO VISIT THE SICK, DISABLED AND DISTRESSED WHENEVER POSSIBLE AND MAKE A FULL REPORT TO THE CHAPTER AT EACH MEETING.

MAY YOU ALWAYS ENDEAVOR TO REFLECT A REVERENT EXAMPLE OF KINDNESS, PATIENCE AND TOLERANCE THAT WILL BE A CONSTANT INSPIRATION TO ALL. WE HAVE CONFIDENCE THAT YOU WILL FULFILL YOUR DUTIES OF OFFICE AND, AT THE END OF YOUR TERM, QUALIFY FOR THE COLLEGE OF REGENTS DEGREE.

INSTALLING GUIDE, PLEASE ESCORT THE JUNIOR PAST REGENT TO HER CHAIR.

Installing Guide escorts Junior Past Regent to her chair. When Junior Past Regent has reached her chair, Installing Guide returns to front row to escort next Officer. Repeat as necessary for all Officers, (Diagram 6.b.).

INSTALLING GUIDE:

INSTALLING REGENT, I HAVE THE PLEASURE OF PRESENTING MEMBER (Name)
_____, WHO HAS BEEN ELECTED SENIOR REGENT OF THIS CHAPTER.

INSTALLING REGENT:

(First Name), AS SENIOR REGENT YOU ARE THE PRESIDING OFFICER OF THE CHAPTER. YOU HAVE RECEIVED THE HIGHEST HONOR AND, WITH IT, YOU HAVE RECEIVED A GREAT RESPONSIBILITY.

YOU ARE RESPONSIBLE FOR ALL EXECUTIVE FUNCTIONS AND SHALL PERFORM ALL OTHER DUTIES REQUIRED IN THE GENERAL LAWS OF THE WOMEN OF THE MOOSE.

IT IS YOUR DUTY TO FOLLOW AND ENFORCE THE RULES, REGULATIONS AND PROCEDURES OF THE WOMEN OF THE MOOSE AS LISTED IN THE GENERAL LAWS AND MEETING PROCEDURES AND AGENDAS.

YOU HAVE THE OPPORTUNITY TO LEAD THE MEMBERS IN SERVICE TO MANKIND THROUGH MEMBERSHIP BUILDING AND THE CARRYING OF MOOSEHEART STANDARDS INTO OUR HOMES AND COMMUNITIES.

WORKING IN HARMONY AND UNITY WITH ALL MEMBERS ENSURES THAT A BURDEN HEAVY TO ONE IS BORNE LIGHTLY BY MANY. MAY YOUR YEAR AS SENIOR REGENT BE CROWNED WITH SUCCESS AND MAY THE CHAPTER EARN THE AWARD OF ACHIEVEMENT.

THE GAVEL IS YOUR SYMBOL OF AUTHORITY. LET YOUR USE OF IT BE FAIR AND IMPARTIAL TO EVERY CHAPTER MEMBER.

INSTALLING GUIDE, PLEASE ESCORT OUR SENIOR REGENT TO HER CHAIR.

(Rap 2)

(Diagram 6, b.) Everyone remains standing until incoming Senior Regent is at her chair. After Senior Regent is seated, Installing Guide will proceed to her chair.

(Rap 1)

INSTALLING REGENT:

TO THE OFFICERS AND CHAIRMEN, WE OFFER OUR HEARTFELT CONGRATULATIONS!

AS LEADERS OF THIS CHAPTER, THE WOMEN OF THE MOOSE PROGRAM PROVIDES OPPORTUNITIES FOR PERSONAL GROWTH. IT ENABLES MEMBERS TO ATTAIN HONORS AND DEGREES AS RECOGNITION OF SERVICES RENDERED TO THEIR CHAPTERS. YOU ARE ENCOURAGED TO ATTEND THE ANNUAL TRAINING SESSIONS THAT MAY ALSO BE A REQUIREMENT OF YOUR RESPECTIVE OFFICE.

ADDITIONAL KNOWLEDGE MAY BE GAINED BY ATTENDING THE ANNUAL STATE/PROVINCIAL AND INTERNATIONAL CONVENTION, MIDYEAR CONFERENCE AND CHAPTER RALLY DAY CELEBRATION. BY TAKING ADVANTAGE OF THE MANY EDUCATIONAL OFFERINGS, YOU WILL HAVE A BETTER UNDERSTANDING OF THE OPPORTUNITIES AVAILABLE TO YOU AND A WORKING KNOWLEDGE OF THE QUALIFICATIONS FOR THE VARIOUS AWARDS, HONORS AND DEGREES.

YOU SHALL ALSO PERFORM ALL OTHER DUTIES REQUIRED IN THE GENERAL LAWS OF THE WOMEN OF THE MOOSE AND AS REQUESTED BY THE SENIOR REGENT.

INSTALLING REGENT:

OFFICERS, APPOINTED OFFICER AND CHAIRMEN, PLEASE RISE.

(Pause)

PLEASE RAISE YOUR RIGHT HAND AND REPEAT THE FOLLOWING OBLIGATION AFTER ME.

IN THE PRESENCE OF ALMIGHTY GOD - AND THESE WITNESSES - I SOLEMNLY PLEDGE UPON MY HONOR - TO PERFORM WILLINGLY AND FAITHFULLY - THE DUTIES OF THE POSITION - WHICH I HAVE ACCEPTED. - I WILL STRIVE EARNESTLY - TO BE WORTHY - OF YOUR TRUST AND CONFIDENCE. - I WILL PRACTICE THE PRECEPTS - OF THE WOMEN OF THE MOOSE - AND TRY TO LIVE - SO THAT MY EXAMPLE - WILL BE WORTHY OF EMULATION.

THANK YOU. YOU MAY LOWER YOUR HAND AND BE SEATED.

(Pause)

INSTALLING REGENT:

THESE OFFICERS AND CHAIRMEN WHOM I HAVE JUST INSTALLED HAVE PROMISED TO DEDICATE THEMSELVES TO THE WORK OF THE WOMEN OF THE MOOSE.

THEY RECOGNIZE THE RESPONSIBILITY THAT IS ENTRUSTED TO THEM. MAY THEIR LIVES AND YOURS BE DEDICATED TO SERVICE.

BY VIRTUE OF THE POWER VESTED IN ME AS A QUALIFIED INSTALLING REGENT, THESE OFFICERS AND CHAIRMEN OF (Name) CHAPTER ARE NOW DECLARED DULY INSTALLED FOR THE ENSUING YEAR.

(Pause)

MY FRIENDS, NO ONE EVER FILLS THE OFFICE OF SENIOR REGENT WITHOUT ESTABLISHING HERSELF IN THE HEARTS OF MANY MEMBERS. THEIR GOOD WISHES FOLLOW HER INTO HER NEW OFFICE AS JUNIOR PAST REGENT. IT IS MY PLEASURE TO INVITE THE JUNIOR PAST REGENT TO COME TO THE PODIUM TO ADDRESS YOU.

(Pause)

Continue when new Junior Past Regent is at podium.

INSTALLING REGENT:

MEMBERS AND FRIENDS, I PRESENT JUNIOR PAST REGENT (Name)

Installing Regent returns to her chair and is seated.

After the new Junior Past Regent addresses the assembly she continues with...

NEW JUNIOR PAST REGENT:

MEMBERS, I PRESENT OUR SENIOR REGENT.

(Rap 2)

When new Senior Regent is at the podium, proceed with...

(Rap 1)

NEW JUNIOR PAST REGENT:

SENIOR REGENT, I PRESENT TO YOU THE GAVEL, WHICH IS THE SYMBOL OF YOUR OFFICE.

Senior Regent proceeds to the podium.

NEW SENIOR REGENT:

THANK YOU, JUNIOR PAST REGENT (First Name)

New Junior Past Regent returns to her chair and is seated. The new Senior Regent will address the assembly. At this time she will also introduce the Special Chairmen appointed for the ensuing year (if applicable). Upon completion of her address, she returns the gavel to the Installing Chairman.

NEW SENIOR REGENT:

INSTALLING CHAIRMAN, I RETURN THE GAVEL TO YOU FOR THE REMAINDER OF THE PROGRAM.

Installing Chairman proceeds to the podium. New Senior Regent returns to her chair and is seated. Installing Chairman will present remaining program and announcements, if any, and then proceeds.

INSTALLING CHAIRMAN:

PLEASE RISE AS THE INSTALLING CHAPLAIN OFFERS THE CLOSING PRAYER.

Installing Chaplain proceeds to podium in same manner as in beginning of program, offers prayer and returns to chair and is seated.

INSTALLING CHAPLAIN:

OUR HEAVENLY FATHER, WE GIVE THANKS TO YOU FOR THE PRIVILEGE OF MEETING TOGETHER. WE ASK YOUR BLESSINGS ON THIS GROUP OF DEDICATED MEMBERS. MAY WE FACE THE TASKS OF THE NEW YEAR WITH FAITH THAT WE SHALL FEEL THE TOUCH OF YOUR GUIDING HAND, HOPE FOR THE SUCCESSFUL ACCOMPLISHMENTS OF OUR DUTIES AND CHARITY IN OUR HEARTS FOR ALL MANKIND. WE PRAY FOR THE RICH REWARDS OF YOUR BLESSING. BE NEAR US, NOW AND ALWAYS. AMEN.

INSTALLING CHAIRMAN:

(Rap 1)

THIS BRINGS OUR INSTALLATION TO A CLOSE. WE THANK EACH OF YOU FOR ATTENDING THIS MEMORABLE OCCASION FOR THE NEWLY INSTALLED MEMBERS. OUR FRATERNAL GOOD WISHES GO WITH YOU.