

COPY AND DISTRIBUTE TO CO-WORKERS AT CHAPTER MEETING

State/Province Wisconsin

**Women of the Moose
2019 Annual Conference and Convocation**

Moose Association Name Wisconsin Moose Association

Dates To/From September 12th – 15th, 2019

City Fond du Lac

Hostess Chapter & No.: Green Bay 451

General Chairman (JGR): SR Dorothy Lewandowski

Street Address 2251/2 S Oneida Street

City/State/Province/Zip Green Bay, WI, 54303

Registration Chairman (REC): Joyce Esser

Street Address 700 Lida Lane

City/State/Province/Zip Green Bay, WI, 54303

Officer in Charge: Barbara Carter

Street Address 2260 E Sandy Acre RD.

City/State/Province/Zip West Bend, WI, 53090

Telephone 262) 343 – 0217

E-Mail Address curt65@hotmail.com

Official Visitor: Sandra Richards

Title Past Grand Regent

Street Address 923 62nd Ave

City/State/Province/Zip Meridian, MS 39307 -5728

E-Mail Address skerichard@comcast.net

Headquarters Hotel: Radisson Hotel

Street Address 625 W Rolling Meadow Dr

City/State/Province/Zip Fond du Lac, WI. 54937

Telephone # (920) 923 – 1440

Fax # _____

Important Information

- Top Honor Chapters are selected from records at Women of the Moose Headquarters from May 1st thru April 30th.
- Top Sponsors are those who have sponsored five (5) or more candidates between May 1st and April 30th and are selected from records at Moose International.
- **Convocation is open to all registered members (including Loyal Order of Moose) in good standing.**
- Photos may be taken during any Session, providing they do not interfere or disrupt the meeting. Audio and video recordings shall **NOT** be made by any Chapter or co-worker during the conference.

- Fund Raising Projects shall **NOT** be conducted during the conference **unless authorized by the Grand Chancellor.**

Registration Information

Co-workers – Current Membership Card and \$20.00 reg. fee.
Green Cap Candidates – Current Membership Card, Green Cap Call Card and \$35.00 Fee. (Which is \$15.00 matriculant fee and \$20.00 registration fee)

WOTM Registration and Sessions will be held at Radisson Hotel Room E unless otherwise indicated.

Registration Hours

Wednesday, (If applicable) _____

_____ p.m. – _____ p.m.

Thursday, (If applicable) September 12th, 2019

_____ 3 p.m. – _____ 5 p.m.

Friday, September, 13th, 2019

_____ 8 a.m. – _____ 4 p.m.

Saturday, September 14th, 2019

_____ 8 a.m. – _____ 4 p.m.

Sunday, September 15th, 2019

_____ 8 a.m.

*****Direct all questions regarding this program to the Officer in Charge*****

Listed below are the marches that will take place at the Annual Conference. All checks shall be made payable to Moose Charities and earmarked as shown below. (Exception: Donations to non-Moose organizations. Checks shall be made payable to the organization receiving the donation.)

Payable to Moose Charities

- earmarked for "Mooseheart Music Department"
- earmarked for "Association Special Projects Fund"
- earmarked for "Moosehaven Beauty Shop"

If applicable – check payable to non-Moose organizations

Paid Chapter representatives shall attend every scheduled meeting she is eligible to attend and make a report to the Chapter. (WOTM GL 102)

CONFERENCE EVENTS / MEETINGS

Opening Session Friday 9/13/19 10am -12 pm Room F

- Deputy Grand Regent Barb Carter, presiding
- Invocation and Pledge of Allegiance Teri Blank Junior Regent
- Address of Welcome: Michelle Willems Pro tem
- Response: Dorothy Lewandowski Senior Regent
- Introductions
- Address of 5th, 4th, 3rd Top Honor Chapter JGR
- Remarks – Sandra Richards Official Visitor
- Announcements by General Chairman Dorothy Lewandowski Senior Regent
- Roll Call of Chapters

General Session I Friday 9/13/19 2pm - 4pm Room F

- Deputy Grand Regent Barb Carter, presiding
- Addresses of 2nd, 1st Top Honor Chapter JGR
- March of checks for **Mooseheart Music Department** Contributions presented by Chapter Representative
- Presentation and Remarks Sandra Richards Official Visitor
- Announcements by General Chairman Dorothy Lewandowski Senior Regent
- Roll Call of Chapters
- Door Prizes

General Session II Saturday 9/14/19 9:30 – 11:30 Room F

- Deputy Grand Regent Barb Carter, presiding
- Addresses of Chairmen/Coordinators/Representatives
- Recognition of Top Sponsors
- Presentation and Remarks – Sandra Richards Official
- March of checks for **Association Special Projects**
- Announcements by General Chairman
- Roll Call of Chapters
- Door Prizes

General Session III Saturday 9/14/19 1:30pm – 3:30 pm Room F

- Deputy Grand Regent Barb Carter, presiding
- Address of the Chapter Analyst Coordinator
- Presentation and Remarks- Sandra Richards Official Visitor
- **Endowment Fund March**
- Skit
- Announcements by General Chairman
- Dorothy Lewandowski Senior Regent
- Door Prizes

Convocation 9/15/19 9 AM SUNDAY

The Convocation Conferral Staff will participate in the ceremony.

- Deputy Grand Regent (OIC), presiding
- Contributions for the **Moosehaven Beauty Shop** presented by College of Regents Chairman or Chapter Representative
- Address prepared by WOTM Headquarters
- Green Cap Conferral
- Roll Call of Chapters
- Introduction of Current/Past State/Provincial and International Officers
- Farewell from Official Visitor
- Annual Conference and Convocation Report by General Chairman/ Announcements
- Changing of Tassel – Outgoing Deputy Grand Regent (if applicable)
- Investiture of Incoming Deputy Grand Regent (if applicable)
- Address of new Deputy Grand Regent (if applicable)
- Adjournment

Welcome Dinner Thursday 9/12/29 5pm Room C

Memorial Service Friday 9/13/19 Following the Luncheon Room F

Joint Session Friday 9/13/19 8:30am Room F

Convocation Rehearsal 9/14/19 4pm Room F

Conferral Staff, JGR, & Capping Officers

Heart of the Community Event: Radisson Hotel All Weekend

Project Fondy Food Pantry and Kids Mart Fond du Lac Donations Nonperishable food, and personable hygiene items

Banquet Radisson Hotel 9/14/19 Room C

Cocktails 5:30pm

Dinner 6:00pm

WOTM TRAINING **Cost: \$ 10.00**

Radisson Hotel Thursday 9/12/19

9 am – 4 pm Room BC