

For the \_\_\_\_\_ Chapter Year

## FINANCIAL DISPENSATION REQUEST

\_\_\_\_\_ Chapter No. \_\_\_\_\_ of \_\_\_\_\_  
(Chapter Name) (State/Province)

requests dispensation in the amount of \$ \_\_\_\_\_ payable to: \_\_\_\_\_.

The purpose of the dispensation is \_\_\_\_\_.

Date Chapter approved this dispensation: \_\_\_\_\_.

**(Board of Officers' meeting and Chapter Approval meeting Official Minutes pages must be attached)**

Is a General Purpose Resolution Required? (Improvements over \$5,000.00 to Lodge)     YES         NO

Has a General Purpose Resolution been submitted to the General Governor's office?     YES         NO

Date Submitted? \_\_\_\_\_ Approved?     YES         NO    If approved, please attach copy.

This dispensation is requested: (choose one)

Monthly \$ \_\_\_\_\_     Quarterly \$ \_\_\_\_\_

Annually \$ \_\_\_\_\_     One Time \$ \_\_\_\_\_

Money is being raised by what means?

Chapter Savings

CDs

Raffle

Dinner

Picnic

Other \_\_\_\_\_ (explain)

Previous donations given to LOOM (Lodge) this Chapter year:

Date \_\_\_\_\_ Amount \_\_\_\_\_ Date \_\_\_\_\_ Amount \_\_\_\_\_

Date \_\_\_\_\_ Amount \_\_\_\_\_ Date \_\_\_\_\_ Amount \_\_\_\_\_

Date \_\_\_\_\_ Amount \_\_\_\_\_ Date \_\_\_\_\_ Amount \_\_\_\_\_

Date \_\_\_\_\_ Amount \_\_\_\_\_ Date \_\_\_\_\_ Amount \_\_\_\_\_

### Financial History

Completed by the Chapter

#### Current Financial Standing

Figures found on the Balance Sheet tab

<b>Checking</b>	\$ _____
<b>Savings</b>	\$ _____
<b>CD's</b>	\$ _____

#### Six month history of Net Income

Figures found on the Profit & Loss tab

Starting with most current month and work backwards

Month: _____	\$ _____
Month: _____	\$ _____
Month: _____	\$ _____
Month: _____	\$ _____
Month: _____	\$ _____
Month: _____	\$ _____

**Signatures:**

Senior Regent: \_\_\_\_\_

Recorder: \_\_\_\_\_

Junior Regent: \_\_\_\_\_

Secretary/Treasurer: \_\_\_\_\_

Junior Graduate Regent: \_\_\_\_\_

Daytime Phone # \_\_\_\_\_

Daytime Phone # \_\_\_\_\_

## Granted / Denied

By \_\_\_\_\_ Date \_\_\_\_\_

Retain form with original signatures in Chapter file.

**CHAPTER SEAL**