

# **WOTM Official Communication September 24, 2018**

## **ALLHEART APPLICATIONS**

As you are aware, correspondence should not be sent with dues payments through the Dues Processing Center. This includes, but is not limited to, applications for Allheart.

Lodges that do not currently have an affiliated Women of the Moose Chapter but have women who are interested in becoming members shall submit applications to Allheart Chapter as follows:

Accept the application with check or money order made payable to Moose International in the amount of \$45.00

((\$20.00 application fee and \$25.00 dues)

Carefully review the application and confirm it has been completed in its entirety; including signing the Obligation of Membership on the back

DO NOT enter the application into the Lodge LCL

DO NOT send the application with fees and dues through the Dues Processing Center

MAIL the completed application along with fees and dues to:

ATTN: Allheart

Women of the Moose

155 S. International Dr.

Mooseheart, IL 60539-1182

If you have any questions feel free to contact the Women of the Moose office at Moose International.

## **MISSING POSITIONS/MISSING DOCUMENTS LETTERS**

Missing Documents and Missing Positions letters are being sent to all Chapters next week. Please carefully review the letter and follow the instructions to resolve any discrepancies.

## **HONORS PROCESSING AND AWARD OF ACHIEVEMENT PLAQUES**

Please be advised all Chapters have been graded for the Award of Achievement and Green Cap Honors. Please ensure the Junior Graduate Regent and Board of Officers have read the letter and understand the qualifications for the College of Regents degree. Those Chapters who have qualified for the new Award of Achievement plaque should expect to receive a package between October 15<sup>th</sup> – 30<sup>th</sup>. The plaque will be shipped to the physical address on file in the Women of the Moose office.

Red Stole letters were mailed in August; qualifying collegians should be recognized in November.

The Grand Chancellor has begun grading for personal honors. Our office has begun mailing the letters/call cards for Academy of Friendship, Star Recorder and College of Regents to some states/provinces. The earlier the date of your Annual Conference, the sooner your call letters

will arrive. Please be patient as we process all states/provinces. Academy of Friendship call cards are mailed to the Chapter; please recognize the honored co-workers and distribute the call cards accordingly. Star Recorder and College of Regents letters are mailed directly to the recipient. ***Call Cards and ribbons will be mailed once the matriculant has registered for an International Conference.*** Prospective matriculants should consider planning fundraisers now to help offset travel expenses for the International Conference.

### **OPEN HOUSE and MEMBER RETENTION WEEK**

Please refer to recent email correspondence pertaining to the Moose Open House in October and Member Retention Week in November. If you haven't already started planning, please coordinate with the Lodge officers to make each of these events successful in your Moose home.