



# INTERNATIONAL MOOSE LEGION AMBASSADOR VISITATION REPORT

Date(s): \_\_\_\_\_

Type of Meeting

Moose Legion Visited: \_\_\_\_\_

Directors

Meeting Held at Lodge: \_\_\_\_\_

Celebration

### Moose Legion Directors Roll Call

RC      KC      CR

President

Vice President

Chaplain

Financial Director

Fraternal Director

Jr. Past President

Secretary

*Check the corresponding boxes as follows:*

*1st Column: (RC) Roll Call of Directors*

*2nd Column: (KC) Key Club-Sponsored two members this year?*

*3rd Column: (CR) Committee Report given at Celebration?*

### Jurisdiction Attendance

Number of Lodges in Jurisdiction: \_\_\_\_\_

Assistant Secretaries Present: \_\_\_\_\_

Lodge M/L Comm Chairman Present: \_\_\_\_\_

Total Number of Lodges Represented: \_\_\_\_\_

Number of Fellowship Members Present: \_\_\_\_\_

Number of Pilgrim Members Present: \_\_\_\_\_

Total Number of Moose Legionnaires Present: \_\_\_\_\_

Number of Accepted Applications Not Enrolled: \_\_\_\_\_

Number of Candidates Enrolled Today: \_\_\_\_\_

### M/L Award of Excellence Checklist

Special Projects & Y/A Paid In Full:      Yes      No

Directors Reported by May 10th:      Yes      No

Key Club Achieved?      Yes      No

Endowment Fund \$3 per-capita?      Yes      No

Presidents Project .50 per-capita?      Yes      No

Student Trips .25 per-capita?      Yes      No

*Make sure the directors are aware Special Projects & Y/A **MUST** be paid in full by March 31st to be eligible to receive any level of award. The other items are not required, but should be encouraged. Directors Reported by May 10th and Key Club by Feb 28th will score 10 points each. \$3 per-capita to Endowment scores 30 bonus points, \$.50 to the Presidents Project scores 5 points and \$.25 to Student Trips scores 2.5 points.*

*Emphasize membership gain/loss for the year: 1 point for each member gained or -1 point removed for the loss of each member.*

*Next year's Special Project discounts are dependent upon award levels. Award levels and discounts are as follows: 1) Pilgrim 50+ points -15% discount; 2) Fellowship 25-50 points-10% discount; 3) Legionnaire 0-25 points - 5% discount; 4) <0 points no award, no discount.*

### Financial/Secretary Reporting

Last Amount & Date of Endowment Sent to M.I.

\$ \_\_\_\_\_ Date \_\_\_\_\_ Chk# \_\_\_\_\_

Endowment Collected Today at Meeting: \$ \_\_\_\_\_

Last M.I. Monthly Financial Transmit Date: \_\_\_\_\_

Date of Last Audit Performed: \_\_\_\_\_

Sales Tax Paid Date (if applicable): \_\_\_\_\_

Payroll Tax Paid Date (if applicable): \_\_\_\_\_

Annual 990 Filed by September 15th?:      Yes      No

Annual Division of Corporations filed:      Yes      No

Pledge of Compliance signed and returned:      Yes      No

**Comments:** Provide personal observations, including activities scheduled, ritual performance, membership building, member enthusiasm, problem areas, etc..

Email or Mail To: Moose Legion Area Manager  
Report Prepared by Moose Legion Ambassador: \_\_\_\_\_

Updated: December 2017